

January 24, 2025

NOTICE OF MEETING
OF THE
BUSINESS EQUITY
COMMITTEE
OF THE
PORT COMMISSION
OF THE
PORT OF HOUSTON AUTHORITY

In accordance with the official practice of the Port Commission of the Port of Houston Authority, there is attached hereto a copy of the Agenda of the Business Equity Committee to be held on Tuesday, January 28, 2025. A quorum of the Business Equity Committee is intended to meet at 10:30 a.m., or thereafter, immediately following the adjournment of the Audit Committee meeting at the Port of Houston Authority Executive Office Building, Fourth Floor Boardroom, 111 East Loop North, Houston, Texas 77029. The member of the Business Equity Committee presiding over the meeting is intended to be present at that location, which shall be open to the public during the open portions of the meeting. A quorum of the Port Commission may attend such meeting.

In addition, pursuant to Government Code Sec. 551.127 permitting a governmental body to hold a public meeting by videoconference call, the meeting may also be accessed via Webex webinar, as provided on the following page.

PORT OF HOUSTON AUTHORITY
of
HARRIS COUNTY, TEXAS

Erik A. Eriksson
Secretary



Additional Public Meeting Notifications.

1. In accordance with the Port Commission's usual practice:
 - a. Members of the public may speak during the posted public comment section.
 - Please register to speak no later than an hour before the meeting by emailing Erica Godfrey egodfrey@porthouston.com or Erik Eriksson eriksson@porthouston.com. They may also be reached by telephone at (713) 670-2456 or (713) 670-2614, and by mail at 111 E. Loop N, Houston, Texas 77029.
 - Please provide the name and the organization the speaker represents, if applicable.
 - Comments are limited to three minutes.
 - b. An audio recording of the meeting is being made and will be available to the public, as will written minutes after Port Commission approval.
2. To request accommodations under the Americans with Disabilities Act or language access services, please contact Erica Godfrey or Erik Eriksson at least three days prior to the meeting.
3. This meeting will offer the options to participate by videoconference (see next page) or in-person. Restrictions regarding allowable room capacity and seating arrangements may be in place at the meeting.



When it's time, join your Webex meeting here.

[Join meeting](#)

More ways to join:

Join from the meeting link

<https://porthouston.webex.com/porthouston/j.php?MTID=m9ec8f35f8bbcabe93ec158f4f3227409>

Join by meeting number

Meeting number (access code): 2497 426 4366

Meeting password: JanPC

Tap to join from a mobile device (attendees only)

[+1-720-650-7664](tel:+1-720-650-7664), [24974264366##](tel:+1-720-650-7664) United States Toll (Denver)

[+1-469-210-7159](tel:+1-469-210-7159), [24974264366##](tel:+1-469-210-7159) United States Toll (Dallas)

Join by phone

+1-720-650-7664 United States Toll (Denver)

+1-469-210-7159 United States Toll (Dallas)

[Global call-in numbers](#)

Join from a video system or application

Dial [24974264366](tel:24974264366)@porthouston.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

If you are a host, [click here](#) to view host information.

Need help? Go to <https://help.webex.com>



**Tuesday, January 28, 2025
BUSINESS EQUITY COMMITTEE**

**10:30 a.m.
111 East Loop North
Houston, TX 77029
Fourth Floor Boardroom
And Via WebEx**

A. CALL TO ORDER

B. APPROVAL OF MINUTES

October 22, 2024 - Business Equity Committee Meeting

C. CHAIRMAN'S REMARKS AND DISCUSSION

Business Equity Highlights and Accomplishments

D. APPEARANCES AND PUBLIC COMMENTS

1. S/MWBE Success Stories

2. Public Comment

E. GENERAL

Staff briefing, committee consideration, and possible actions regarding the following:

1. Chief Business Equity Officer Update

2. Employee Cultural Engagement
 - a. Culture and Engagement Strategy

3. Business Equity Initiatives
 - a. 2024 Contract Awards and Commitments
 - b. Capacity Building and Training Initiatives
 - c. Outreach Activities
 - d. Contract Compliance and Monitoring

4. Marketing
 - a. Marketing Update

F. BUSINESS EQUITY ADVISORY COUNCIL

Area Certifying Partners Updates

1. City of Houston Office of Business Opportunity
2. Houston Minority Supplier Development Council
3. Metropolitan Transit Authority of Harris County
4. Women’s Business Enterprise Alliance
5. U.S. Small Business Administration

G. RECESS OPEN MEETING AND CONVENE EXECUTIVE SESSION

1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act)
2. Adjourn Executive Session

H. RECONVENE OPEN MEETING

Announce any Items from Executive Session Requiring Committee Action

I. ADJOURN MEETING

1. Upcoming Meeting - April 29, 2025
2. Upcoming Meeting - July 22, 2025
3. Upcoming Meeting - October 28, 2025