

June 20, 2025

NOTICE OF MEETING
OF THE
PORT COMMISSION
OF THE
PORT OF HOUSTON AUTHORITY

In accordance with the official practice of the Port Commission of the Port of Houston Authority, attached is a copy of the Agenda of the regular meeting to be held on Tuesday, June 24, 2025. A quorum of the Port Commission is intended to meet at 9:15 a.m. at the Port of Houston Authority Executive Office Building, Fourth Floor Boardroom, 111 East Loop North, Houston, Texas 77029. The member of the Port Commission presiding over the meeting is intended to be present at that location, which shall be open to the public during the open portions of the meeting.

In addition, pursuant to Government Code Sec. 551.127 permitting a governmental body to hold a public meeting by videoconference call, the meeting may also be accessed via Webex webinar, as provided on the following page.

PORT OF HOUSTON AUTHORITY
of
HARRIS COUNTY, TEXAS

Erik A. Eriksson
Secretary



Additional Public Meeting Notifications.

1. In accordance with the Port Commission's usual practice:
 - a. Members of the public may speak during the posted public comment section.
 - Please register to speak no later than an hour before the meeting by emailing Erica Godfrey egodfrey@porthouston.com or Erik Eriksson eriksson@porthouston.com. They may also be reached by telephone at (713) 670-2456 or (713) 670-2614, and by mail at 111 E. Loop N, Houston, Texas 77029.
 - Please provide the name and the organization the speaker represents, if applicable.
 - Comments are limited to three minutes.
 - b. An audio recording of the meeting is being made and will be available to the public, as will written minutes after Port Commission approval.
2. To request accommodations under the Americans with Disabilities Act or language access services, please contact Erica Godfrey or Erik Eriksson at least three days prior to the meeting.
3. This meeting will offer the options to participate by videoconference (see next page) or in-person. Restrictions regarding allowable room capacity and seating arrangements may be in place at the meeting.



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Meeting number (access code): 2499 827 3067

Meeting password: JunePC

Tap to join from a mobile device (attendees only)

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Tuesday, June 24, 2025
PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY

9:15 a.m.
111 East Loop North
Houston, TX 77029
Fourth Floor Boardroom
And Via WebEx

A. CALL TO ORDER

B. OPENING REMARKS BY CHAIRMAN AND COMMISSIONERS

1. Governance, legislative, policy, operational, and community matters

C. APPROVAL OF MINUTES

1. Port Commission Public Meeting - May 20, 2025

D. STAFF REPORTS

1. Summary of selected financial and operational matters

E. APPEARANCES

1. Public Comment

F. EXECUTIVE

Staff Report – Selected agenda items – Jessica Shaver, Chief Administrative Officer

Awards, Amendments & Change Orders

1. Award a one-year professional contract to Pendulum Strategies, LLC for federal governmental policy consulting and support in an amount not to exceed \$120,000.
2. Award a one-year professional contract to Cassidy and Associates for federal governmental policy consulting and support in an amount not to exceed \$260,000.
3. Amend the professional services contract with Business Wire, Inc. to provide news distribution services by exercising its one-year renewal option in an amount not to exceed \$37,000.

General

4. Adopt the Strategic Sourcing Committee Charter.

G. CHANNEL INFRASTRUCTURE

Staff Report – Selected agenda items – Lori Brownell, Chief Channel Infrastructure Officer

Awards, Amendments & Change Orders

1. Authorize an agreement to provide that the U.S. Army Corps of Engineers assume certain obligations for Separable Element 1B of Houston Ship Channel Expansion Channel Improvement Project (Project 11).

Permits/Licenses/Pipeline Easements

2. Approve the renewal of expiring Port Authority pipeline licenses for thirty-year terms for the following entities: Deer Park Refining Limited Partnership, HFOTCO LLC, and Sand Dollar Pipeline LLC.

3. Issue a pipeline license to Targa Downstream LLC for a 12-inch wastewater pipeline under Old Cedar Bayou north of Interstate 10.

4. Approve the transfer of five pipeline licenses from Shell Pipeline Company LP and Triton West LLC to Edgewater Midstream Pasadena LLC; and approve the transfer and renewal of six pipeline licenses for thirty-year terms from Shell Pipeline Company LP and Triton West LLC to Edgewater Midstream Pasadena LLC.

5. Approve the transfer and renewal of a pipeline license from Shell Oil Company to Deer Park Refining Limited Partnership for a 24-inch petroleum product pipeline under the Southside Mainline Railroad East of Beltway 8.

H. COMMERCIAL

Staff Report – Selected agenda items – John Moseley, Chief Commercial Officer

Leases

1. Approve a lease for a two-year term with a one-year mutual extension option with Enterprise Terminating Services, L.P. effective July 1, 2025, for approximately 13.5 acres in the Beltway 8 vicinity, at an annual base rent of approximately \$486,000, subject to annual base rent escalation of the greater of 3% or the increase in the Consumer Price Index.

2. Approve a lease for a two-year term with a one-year mutual extension option commencing no earlier than August 1, 2025, with Texas Stevedoring Services LLC to combine both office spaces and reduce the premises area for a total of 2,594 square feet in the Barbours Cut Administrative Building at an annual base rent of \$66,368.01, subject to annual base rent escalation of the greater of 3% or the increase in the Consumer Price Index.

I. FINANCE

Staff Report – Selected agenda item – Tim Finley, Chief Financial Officer

Awards, Amendments & Change Orders

1. Approve staff's ranking of vendors and award a two-year contract effective July 1, 2025, with 2 two-year extensions, in an amount not to exceed \$110,000 per year for the first two-year term, for investment advisory and consulting services for the Port Authority's operating and bond fund cash and investments, to the top-ranked proposer Hilltop Securities Asset Management LLC.

J. INFRASTRUCTURE

Staff Report – Selected agenda items – Rich Byrnes, Chief Port Infrastructure Officer

Awards, Amendments & Change Orders

1. Approve staff's ranking of vendors and award a construction contract in an amount not to exceed \$250,000 for 2025 annual perimeter security fence replacement, to the top-ranked proposer Printesa, LLC.
2. Approve staff's ranking of vendors and award a construction contract in an amount not to exceed \$18,250,477 for the construction of the new Port Coordination Center facility at Turning Basin Terminal to the top-ranked proposer Satterfield & Pontikes Construction, Inc.
3. Award a professional services contract with Jacobs Engineering Group, Inc. to perform the preliminary design of West End Container Yards, Phase 2 at Barbours Cut Terminal in an amount not to exceed \$563,642
4. Approve a change order with Orion Construction, LLC to perform additional work associated with the bulkhead and fender repairs at Wharf 20/21 at Turning Basin Terminal in an amount not to exceed \$550,000.
5. Approve a change order with Breaux Brothers Enterprises, Inc. for an alternate battery system for the new Port Authority tour boat in an amount not to exceed \$135,405.

K. MAINTENANCE

Staff Report – Selected agenda items – Paulo Soares, Chief Port Maintenance Officer

Awards, Amendments & Change Orders

1. Approve staff's ranking of vendors and award a three-year contract in an amount not to exceed \$400,000 to perform occupational and safety inspection services for equipment at Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal to the top-ranked proposers: staff ranking – first, Pattie Services, LLC dba Patriot Specialty Services; second, Kempco Inspection Services, Inc.; and third, Crane Inspection & Certification Bureau, LLC (CICB).
2. Award a three-year contract to Sudden Service, Inc., the sole source provider, for the purchase of captive replacement parts and services for Taylor handling equipment at Barbours Cut Terminal and Bayport Container Terminal in an amount not to exceed \$400,000.
3. Award a three-year contract to Briggs Equipment, the sole source provider, for the purchase of captive spare and replacement parts and services for Hyster container handling equipment at Barbours Cut Terminal and Bayport Container Terminals in an amount not to exceed \$1,000,000.
4. Declare an electric yard tractor as surplus property and authorize its exchange for one clean diesel Tier-4 engine yard tractor through Briggs Equipment using the BuyBoard program for the Bayport Container Terminal in a total amount not to exceed \$30,000.
5. Approve a change order with Bishop Lifting Products, Inc. for the purchase of wire ropes and related components for Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal in an amount not to exceed \$500,000.

L. OPERATIONS

Staff Report – Selected agenda item – Ryan Mariacher, Chief Port Operations Officer

General

1. Approve a memorandum of agreement with U.S. Customs and Border Protection for reimbursement in an amount not to exceed \$129,945 for end user information technology equipment and devices to support its operations at Barbours Cut Terminal and Bayport Container Terminal.

M. PEOPLE

1. No items.

N. SECURITY AND EMERGENCY OPERATIONS

Staff Report – Selected agenda items – Amy Seymour, Chief Port Security and Emergency Operations Officer

Awards, Amendments & Change Orders

1. Award a contract to Bakers' Signs & Manufacturing, Inc. for unified Port Authority terminal safety signage in an amount not to exceed \$200,000.

2. Enter into a two-year interlocal agreement with San Jacinto College to provide fireboat simulation training for the Fire Department in an amount not to exceed \$19,500.

3. Authorize (i) a contract with the Woods Hole Group for the reconnaissance, design, procurement, integration, and installation of a dual air gap real-time monitoring station on the IH-610 bridge, in an amount not to exceed \$145,000, and (ii) an amendment to the agreement with the U.S. Department of Commerce, National Oceanic and Atmospheric Administration for maintenance of the system in an amount not to exceed \$20,000 annually and a total amount not to exceed \$40,000.

O. STRATEGY

1. No items.

P. TECHNOLOGY

Staff Report – Selected agenda items – Charles Thompson, Chief Information Officer

Awards, Amendments & Change Orders

1. Award a three-year contract to HiED, Inc. for renewal of the Adobe Enterprise Term License Agreement for subscriptions for Adobe Acrobat and Adobe Sign, using Texas Department of Information Resources cooperative purchase program, in an amount not to exceed \$366,000.

2. Award a three-year contract to Microsoft Corporation for purchase of Microsoft Unified Support Services for unlimited Microsoft reactive support, using Texas Department of Information Resources cooperative purchase program, in an amount not to exceed \$557,367.

3. Amend the Master Services Agreement with Semper Sec, LLC to include additional services for information security documentation for an additional period of 18 months in an amount not to exceed \$204,000.

4. Approve a change order with Criner-Daniels & Associates, Inc. to extend professional services for the Device Refresh project and to include additional work associated with the Windows 11 Project in an amount not to exceed \$75,000.

Q. RECESS OPEN MEETING AND CONVENE EXECUTIVE SESSION

1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act), including consultation concerning claims regarding HDR Architecture, Inc.

2. Real Estate (Section 551.072, Texas Open Meetings Act)

3. Economic Development Negotiations or Incentives (Section 551.087, Texas Open Meetings Act)

4. Employment and Evaluation of Public Officers and Employees (Section 551.074, Texas Open Meetings Act)

5. Security-Related Matters (Sections 418.175-418.183 of the Texas Government Code, and Section 551.076, Texas Open Meetings Act)

6. Adjourn Executive Session

R. RECONVENE OPEN MEETING

1. Announce any items from Executive Session requiring Port Commission action

S. CLOSING REMARKS BY CHAIRMAN AND COMMISSIONERS

1. Governance, legislative, policy, operational, and community matters

T. ADJOURN MEETING

1. Next Meeting Requested - July 22, 2025

2. Adjourn Port Commission Meeting