

July 17, 2025

**NOTICE OF MEETING**  
**OF THE**  
**AUDIT COMMITTEE**  
**OF THE**  
**PORT COMMISSION**  
**OF THE**  
**PORT OF HOUSTON**  
**AUTHORITY**

In accordance with the official practice of the Port Commission of the Port of Houston Authority, there is attached hereto a copy of the Agenda of the Audit Committee to be held on Tuesday, July 22, 2025. A quorum of the Audit Committee is intended to meet at 8:30 a.m. at the Port of Houston Authority Executive Office Building, Fourth Floor Boardroom, 111 East Loop North, Houston, Texas 77029. The member of the Port Commission presiding over the meeting is intended to be present at that location, which shall be open to the public during the open portions of the meeting. A quorum of the Port Commission may attend such meeting.

In addition, pursuant to Government Code Sec. 551.127 permitting a governmental body to hold a public meeting by videoconference call, the meeting may also be accessed via Webex webinar, as provided on the following page.

PORT OF HOUSTON AUTHORITY  
of  
HARRIS COUNTY, TEXAS

Erik A. Eriksson  
Secretary



## **Additional Public Meeting Notifications.**

1. In accordance with the Port Commission's usual practice:
  - a. Members of the public may speak during the posted public comment section.
    - Please register to speak no later than an hour before the meeting by emailing Erica Godfrey [egodfrey@porthouston.com](mailto:egodfrey@porthouston.com) or Erik Eriksson [eriksson@porthouston.com](mailto:eriksson@porthouston.com). They may also be reached by telephone at (713) 670-2456 or (713) 670-2614, and by mail at 111 E. Loop N, Houston, Texas 77029.
    - Please provide the name and the organization the speaker represents, if applicable.
    - Comments are limited to three minutes.
  - b. An audio recording of the meeting is being made and will be available to the public, as will written minutes after Port Commission approval.
2. To request accommodations under the Americans with Disabilities Act or language access services, please contact Erica Godfrey or Erik Eriksson at least three days prior to the meeting.
3. This meeting will offer the options to participate by videoconference (see next page) or in-person. Restrictions regarding allowable room capacity and seating arrangements may be in place at the meeting.



**When it's time, join your Webex meeting here.**

**Join meeting**

**More ways to join:**

**Join from the meeting link**

<https://porthouston.webex.com/porthouston/j.php?MTID=m71cb05348ac898dbdd90b95b5d1f0cfc>

**Join by meeting number**

Meeting number (access code): 2493 887 1147

Meeting password: July25

**Tap to join from a mobile device (attendees only)**

+1-720-650-7664,,24938871147## United States Toll (Denver)

+1-469-210-7159,,24938871147## United States Toll (Dallas)

**Join by phone**

+1-720-650-7664 United States Toll (Denver)

+1-469-210-7159 United States Toll (Dallas)

[Global call-in numbers](#)

**Join from a video system or application**

Dial [24938871147@porthouston.webex.com](tel:24938871147@porthouston.webex.com)

You can also dial 173.243.2.68 and enter your meeting number.

If you are a host, [click here](#) to view host information.

Need help? Go to <https://help.webex.com>



**Tuesday, July 22, 2025**

**AUDIT COMMITTEE  
of the  
PORT COMMISSION  
of the  
PORT OF HOUSTON AUTHORITY**

**July 22, 2025  
8:30 a.m.  
111 East Loop North  
Houston, TX 77029  
Fourth Floor Boardroom  
And Via WebEx**

**A. CALL TO ORDER**

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**B. APPROVAL OF MINUTES**

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Audit Committee Meeting – April 29, 2025

**C. GENERAL**

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1. Staff briefing, discussion and possible action regarding recommendation to award a professional services contract to Forvis Mazars LLP to conduct audits of the Port Authority 2025 financial statements, retirement plans (pension and Other Post-Employment Benefits), and Promotion and Development Fund for a 3-year term in an amount not to exceed \$400,000, with options to renew for two additional one-year terms.
2. Staff briefing, discussion, and possible action regarding the Port Authority financial statements as of June 30, 2025, including budget versus actual results, operating cash, and the investment portfolio.
3. Staff update and discussion regarding the following Internal Audit reports:
  - a. Summary of Audits – update as of June 30, 2025
  - b. Misconduct Reporting Executive Summary and investigation memos as of June 30, 2025

**D. RECESS COMMITTEE OPEN MEETING AND CONVENE EXECUTIVE SESSION**

1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act)
2. Security-Related Matters (Sections 418.175-418.183 of the Texas Government Code, and Section 551.076, Texas Open Meetings Act)
3. Employment and Evaluation of Public Employees (Section 551.074, Texas Open Meetings Act), including deliberations regarding Internal Audit Department staff and other public employees.

**E. RECONVENE OPEN MEETING**

Announce any items from Executive Session requiring Committee action.

**F. ADJOURN**