

January 21, 2026

NOTICE OF MEETING
OF THE
AUDIT COMMITTEE
OF THE
PORT COMMISSION
OF THE
PORT OF HOUSTON
AUTHORITY

In accordance with the official practice of the Port Commission of the Port of Houston Authority, there is attached hereto a copy of the Agenda of the Audit Committee to be held on Tuesday, January 27, 2026. A quorum of the Audit Committee is intended to meet at 8:15 a.m. at the Port of Houston Authority Administration Building, First Floor Boardroom, 2960 Riverby Road, Houston, Texas 77020. The member of the Port Commission presiding over the meeting is intended to be present at that location, which shall be open to the public during the open portions of the meeting. A quorum of the Port Commission may attend such meeting.

In addition, pursuant to Government Code Sec. 551.127 permitting a governmental body to hold a public meeting by videoconference call, the meeting may also be accessed via Teams webinar, as provided on the following page.

PORT OF HOUSTON AUTHORITY
of
HARRIS COUNTY, TEXAS

Erik A. Eriksson
Secretary



Additional Public Meeting Notifications.

1. In accordance with the Port Commission's usual practice:
 - a. Members of the public may speak during the posted public comment section.
 - Please register to speak no later than an hour before the meeting by emailing Erik Eriksson, eriksson@porthouston.com or Erica Godfrey, egodfrey@porthouston.com. They may also be reached by telephone at (713) 670-2614 or (713) 670-2456, and by mail at 2960 Riverby Road, Houston, Texas 77020.
 - Please provide the name and the organization the speaker represents, if applicable.
 - Comments are limited to three minutes.
 - b. An audio recording of the meeting is being made and will be available to the public, as will be written minutes after Port Commission approval.
2. To request accommodations under the Americans with Disabilities Act or language access services, please contact Erik Eriksson or Erica Godfrey at least three days prior to the meeting.
3. This meeting will offer the options to participate by videoconference (see next page) or in person. Restrictions regarding allowable room capacity and seating arrangements may be in place at the meeting.

Teams Townhall Meeting Link

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: 238 225 652 152 73

Passcode: ry9Go7nT

Dial in by phone

1 346-352-9362,,326451913#United States, Houston

[Find a local number](#)

Phone conference ID: 326 451 913#



Tuesday, January 27, 2026

**AUDIT COMMITTEE
of the
PORT COMMISSION
of the
PORT OF HOUSTON AUTHORITY**

**08:15 a.m.
2960 Riverby Road
Houston, TX 77020
First Floor Boardroom**

A. CALL TO ORDER

B. APPROVAL OF MINUTES

1. Audit Committee Meeting – October 27, 2025

C. GENERAL

1. Staff update and discussion regarding the Port Authority financial statements as of December 31, 2025 (abridged), including actual versus reforecast results, operating cash, and the investment portfolio.
2. Approve the audited financial statements for the Port Authority Restated Retirement Plan (Pension Plan) audit for the fiscal year ended July 31, 2025.
3. Staff update and discussion regarding the annual review of compliance with:
 - a. Texas Special District Local Laws Code Chapter 5007
 - b. Texas State Government Code Chapter 2102
 - c. Audit Committee Calendar and Checklist
 - d. Internal Audit Charter
4. Staff briefing, consideration, and possible action regarding amendments to the Audit Committee Charter, Internal Audit Charter, and Internal Audit Manual.

5. Staff update and discussion regarding performance results.
 - a. External Audit Performance
 - b. Audit Committee Performance
 - c. Internal Audit Performance External Survey
 - d. Quality Assurance and Improvement Program – Internal Assessment
6. Staff briefing, consideration, and possible action regarding the proposed Port Authority 2026 Risk Assessment and Annual Internal Audit Plan and Strategy.
7. Staff update and discussion regarding the following Internal Audit Reports:
 - a. Summary of Audits – update as of December 31, 2025
 - b. Summary Report of Open Findings as of December 31, 2025
 - c. Misconduct Reporting Executive Summary as of December 31, 2025

D. RECESS COMMITTEE OPEN MEETING AND CONVENE EXECUTIVE SESSION

1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act)
2. Security-Related Matters (Sections 418.175-418.183 of the Texas Government Code, and Section 551.076, Texas Open Meetings Act)
3. Employment and Evaluation of Public Employees (Section 551.074, Texas Open Meetings Act), including deliberations regarding Internal Audit Department staff and other public employees.

E. RECONVENE OPEN MEETING

Announce any items from Executive Session requiring Committee action.

F. ADJOURN
