

January 7, 2026

**NOTICE OF MEETING**  
**OF THE**  
**STRATEGIC SOURCING**  
**COMMITTEE**  
**OF THE**  
**PORT COMMISSION**  
**OF THE**  
**PORT OF HOUSTON AUTHORITY**

In accordance with the official practice of the Port Commission of the Port of Houston Authority, there is attached hereto a copy of the Agenda of the Strategic Sourcing Committee to be held on Tuesday, January 13, 2026. A quorum of the Strategic Sourcing Committee is intended to meet at 10:00 a.m., at the Port of Houston Authority Executive Office Building, Fourth Floor Boardroom, 111 East Loop North, Houston, Texas 77029. The member of the Strategic Sourcing Committee presiding over the meeting is intended to be present at that location, which shall be open to the public during the open portions of the meeting. A quorum of the Port Commission may attend such meeting.

In addition, pursuant to Government Code Sec. 551.127 permitting a governmental body to hold a public meeting by videoconference call, the meeting may also be accessed via Webex webinar, as provided on the following page.

PORT OF HOUSTON AUTHORITY  
of  
HARRIS COUNTY, TEXAS

Erik A. Eriksson  
Secretary



## **Additional Public Meeting Notifications.**

1. In accordance with the Port Commission's usual practice:
  - a. Members of the public may speak during the posted public comment section.
    - Please register to speak no later than an hour before the meeting by emailing Erica Godfrey [egodfrey@porthouston.com](mailto:egodfrey@porthouston.com) or Erik Eriksson [eriksson@porthouston.com](mailto:eriksson@porthouston.com). They may also be reached by telephone at (713) 670-2456 or (713) 670-2614, and by mail at 111 E. Loop N, Houston, Texas 77029.
    - Please provide the name and the organization the speaker represents, if applicable.
    - Comments are limited to three minutes.
  - b. An audio recording of the meeting is being made and will be available to the public, as will written minutes after Port Commission approval.
2. To request accommodations under the Americans with Disabilities Act or language access services, please contact Erica Godfrey or Erik Eriksson at least three days prior to the meeting.
3. This meeting will offer the options to participate by videoconference (see next page) or in-person. Restrictions regarding allowable room capacity and seating arrangements may be in place at the meeting.

**When it's time, join your Webex meeting here.**

**Join meeting**

**More ways to join:**

**Join from the meeting link**

<https://porthouston.webex.com/porthouston/j.php?MTID=m7272762900570c69314f3d025d1d4999>

**Join by meeting number**

Meeting number (access code): 2489 852 5997

Meeting password: SSC2026

**Tap to join from a mobile device (attendees only)**

+1-720-650-7664,,24898525997## United States Toll (Denver)

+1-469-210-7159,,24898525997## United States Toll (Dallas)

**Join by phone**

+1-720-650-7664 United States Toll (Denver)

+1-469-210-7159 United States Toll (Dallas)

[Global call-in numbers](#)

**Join from a video system or application**

Dial [24898525997@porthouston.webex.com](tel:24898525997)

You can also dial 173.243.2.68 and enter your meeting number.

If you are a host, [click here](#) and login site to view host information.

Need help? Go to <https://help.webex.com>



**Tuesday, January 13, 2026  
STRATEGIC SOURCING COMMITTEE**

**10:00 a.m.  
111 East Loop North  
Houston, TX 77029  
Fourth Floor Boardroom  
And Via WebEx**

**A. CALL TO ORDER**

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**B. APPROVAL OF MINUTES**

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July 22, 2025 – Strategic Sourcing Committee Meeting

**C. CHAIRMAN'S REMARKS AND DISCUSSION**

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**D. APPEARANCES AND PUBLIC COMMENTS**

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1. Dignora Casanova, Casanova Signs – Small/Minority and Women-Owned Business Enterprise (S/MWBE) success story
2. Public Comment

**E. GENERAL**

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1. Staff briefing, discussion, and possible action regarding Water Code Chapter 60 Subchapter O, Purchase Contracts
2. Staff briefing, discussion, and possible action regarding emergency amendments to 34 Texas Administrative Code Chapter 20 regarding Historically Underutilized Businesses, promulgated by the Texas Comptroller of Public Accounts
3. Staff updates and discussion regarding Strategic Sourcing activities
  - a. Procurement
  - b. Inclusive Sourcing

**F. STRATEGIC SOURCING ADVISORY COUNCIL**

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Area Certifying Partners Updates:

1. City of Houston Office of Business Opportunity
2. Houston Minority Supplier Development Council
3. Metropolitan Transit Authority of Harris County
4. Women's Business Enterprise Alliance
5. U.S. Small Business Administration

**G. RECESS OPEN MEETING AND CONVENE EXECUTIVE SESSION**

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Consultation with Attorneys (Section 551.071, Texas Open Meetings Act) including consultations regarding (i) Water Code Chapter 60 Subchapter O and (ii) emergency amendments to 34 Texas Administrative Code Chapter 20

**H. ADJOURN EXECUTIVE SESSION AND RECONVENE OPEN MEETING**

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(Announce any Items from Executive Session Requiring Committee Action)

**I. ADJOURN MEETING**

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**J. UPCOMING MEETINGS**

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TBD