

January 21, 2026

**NOTICE OF MEETING**  
**OF THE**  
**PORT COMMISSION**  
**OF THE**  
**PORT OF HOUSTON AUTHORITY**

In accordance with the official practice of the Port Commission of the Port of Houston Authority, attached is a copy of the Agenda of the regular meeting to be held on Tuesday, January 27, 2026. A quorum of the Port Commission is intended to meet at 9:15 a.m. or thereafter, immediately following the adjournment of the meeting of the Audit Committee of the Port Houston Authority of Harris County, Texas, at the Port of Houston Authority Administration Building, First Floor Boardroom, 2960 Riverby Road, Houston, Texas 77020. The member of the Port Commission presiding over the meeting is intended to be present at that location, which shall be open to the public during the open portions of the meeting.

In addition, pursuant to Government Code Sec. 551.127 permitting a governmental body to hold a public meeting by videoconference call, the meeting may also be accessed via Teams webinar, as provided on the following page.

PORT OF HOUSTON AUTHORITY  
of  
HARRIS COUNTY, TEXAS

Erik A. Eriksson  
Secretary



## **Additional Public Meeting Notifications.**

1. In accordance with the Port Commission's usual practice:
  - a. Members of the public may speak during the posted public comment section.
    - Please register to speak no later than an hour before the meeting by emailing Erik Eriksson, [eriksson@porthouston.com](mailto:eriksson@porthouston.com) or Erica Godfrey, [egodfrey@porthouston.com](mailto:egodfrey@porthouston.com). They may also be reached by telephone at (713) 670-2614 or (713) 670-2456, and by mail at 2960 Riverby Road, Houston, Texas 77020.
    - Please provide the name and the organization the speaker represents, if applicable.
    - Comments are limited to three minutes.
  - b. An audio recording of the meeting is being made and will be available to the public, as will be written minutes after Port Commission approval.
2. To request accommodations under the Americans with Disabilities Act or language access services, please contact Erik Eriksson or Erica Godfrey at least three days prior to the meeting.
3. This meeting will offer the options to participate by videoconference (see next page) or in person. Restrictions regarding allowable room capacity and seating arrangements may be in place at the meeting.

Teams Townhall Meeting Link

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Meeting ID: 238 225 652 152 73

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Phone conference ID: 326 451 913#



**Tuesday, January 27, 2026**  
**PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY**

**9:15 a.m.**  
**2960 Riverby Road**  
**Houston, TX 77020**  
**First Floor Boardroom**

**A. CALL TO ORDER**

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**B. OPENING REMARKS BY CHAIRMAN AND COMMISSIONERS**

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1. Governance, legislative, policy, operational, and community matters
2. Resolution of the Port Commission in Honor of Commissioner Stephen H. DonCarlos

**C. APPROVAL OF MINUTES**

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1. Port Commission Public Meeting - November 11, 2025
2. Port Commission Public Meeting - December 9, 2025

**D. STAFF REPORTS**

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1. Summary of selected financial and operational matters

**E. APPEARANCES**

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1. Public Comment

**F. EXECUTIVE**

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**Staff Report** – Selected agenda items – Jessica Shaver, Chief Administrative Officer

**Awards, Amendments & Change Orders**

1. Award a twelve-month professional services contract with Rubin Turnbull & Associates for continued federal consulting and advocacy with the administration in an amount not to exceed \$370,000.

**General**

2. Appoint Parker Harrison as the Secretary and Eric Casey and Kerrick Henny as the Assistant Secretaries of the Port Commission.

## **G. CHANNEL INFRASTRUCTURE**

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**Staff Report** – Selected agenda items – Lori Brownell, Chief Channel Infrastructure Office

### ***Permits/Licenses/Pipeline Easements***

1. Issue a pipeline license for a new 4-inch natural gas pipeline to CenterPoint Energy Resources Corporation d/b/a CenterPoint Energy Texas Gas Operations along Freight Station Road at Bayport Container Terminal.
2. Approve the renewal of expiring Port Authority pipeline licenses for thirty-year terms for the following entities: Equistar Chemicals, LP, ExxonMobil Pipeline Company LLC, and Magellan Pipelines Holdings, LP; approve the renewal of an expiring Port Authority pipeline license for a ten-year term for the following entity: Targa NGL Pipeline Company LLC; and approve the renewal of an expiring Port Authority license for a three-year term for the following entity: Sekisui Specialty Chemicals America, LLC.
3. Approve the renewal of an expiring Port Authority pipeline license for a thirty-year term, which was previously approved for a ten-year term, for the following entity: Equistar Chemicals, LP.
4. Approve the renewal and transfer of four pipeline licenses from Westway Terminal Company LLC to BWC Terminals LLC.
5. Issue a pipeline license for a new 10-inch wastewater pipeline to LyondellBasell Acetyls LLC & Equistar Chemicals LP under San Jacinto Bay west of Alexander Island.
6. Issue a new pipeline license for an existing 4-inch propylene pipeline and a 1,356 square foot valve site to Pasadena Refining System Inc. along the Port Terminal Railroad Association Southside Mainline railroad right-of-way.

### ***Leases***

7. Approve a submerged lands lease for a twenty-five year term with two twelve-year, five-month extensions to Lone Star Fleeting, LLC for approximately 27.9 acres adjacent to Lost Lake, at a total annual base rent of \$1,206,954, subject to annual base rent escalation of the greater of 3% or the increase in the Consumer Price Index; (ii) approve the transfer of a submerged lands lease from ACBL Transportation Services LLC to Lone Star Fleeting, LLC for approximately 29.41 acres adjacent to Lost Lake; and (iii) approve an amendment to the transferred lease to provide for a twenty-five-year term with one four-year, eleven-month extension on approximately 27.9 acres.

## **H. COMMERCIAL**

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1. No items.

## **I. FINANCE**

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**Staff Report** – Selected agenda items – Tim Finley, Chief Financial Officer

### ***Awards, Amendments & Change Orders***

1. Authorize renewal of the one-year option period with McGriff, a Marsh McLennan Agency LLC under the agreement for Property and Casualty insurance services in an amount not to exceed \$139,500.

## **General**

2. Approve the audited financial statements for the Port Authority Restated Retirement Plan for the fiscal year ended July 31, 2025.

## **J. INFRASTRUCTURE**

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**Staff Report** – Selected agenda items – Rich Byrnes, Chief Port Infrastructure Officer

### **Awards, Amendments & Change Orders**

1. Approve staff's ranking of vendors and award a construction contract in an amount not to exceed \$135,469 for the Transportation Worker Identification Credential (TWIC) resolution building lift station replacement at Barbours Cut Terminal, to the top-ranked proposer McDonald Municipal & Industrial – A Division of C. F. McDonald Electric, Inc.

2. Approve staff's selection of six vendors and award professional services contracts, each in an amount not to exceed \$200,000, for on-call project advisory services for Infrastructure division projects to the following proposers: Atkins Realis USA Inc., STV Incorporated, Infrastructure Consulting & Engineering LLC, Moffatt & Nichol, WSP USA Inc., and W.F. Baird & Associates.

3. Amend a professional services contract with Jacobs Engineering Group, Inc. to perform construction phase services associated with the construction of Wharf 7 at Bayport Container Terminal in an amount not to exceed \$189,051.

4. Enter into an agreement for Phase 2 of the construction manager-at-risk (CMAR) contract with Satterfield & Pontikes Construction, Inc. to perform construction of the Central Maintenance Building at Turning Basin Terminal, in an amount not to exceed \$18,225,000.

5. Enter into an agreement for Phase 2 of the construction manager-at-risk (CMAR) contract with Satterfield & Pontikes Construction, Inc. to perform construction of the Maintenance Building Annex at Bayport Container Terminal, in an amount not to exceed \$17,961,081.

6. Approve a change order with Orion Construction, LLC to perform additional work associated with the bulkhead and fender repairs at Wharves 20 and 21 at Turning Basin Terminal in an amount not to exceed \$2,000,000.

7. Approve a change order with McCarthy Building Companies, Inc. to perform additional work associated with the construction of Container Yards 6 and 7 at Barbours Cut Terminal in an amount not to exceed \$143,919.

8. Approve a change order with Russell Marine, LLC to perform additional work associated with the repair and rehabilitation of Wharves 13 and 14 at Turning Basin Terminal in an amount not to exceed \$222,303.

## **K. MAINTENANCE**

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**Staff Report** – Selected agenda item – Paulo Soares, Chief Port Maintenance Officer

### **Awards, Amendments & Change Orders**

1. Issue a purchase order to Caldwell Country Chevrolet II for the purchase of sixty-one vehicles, using Local Government Purchasing Cooperative's BuyBoard, a cooperative purchase program, in an amount not to exceed \$2,840,000; and issue a purchase order to Rockdale Country Ford for the purchase of five vehicles, using Local Government Purchasing Cooperative's BuyBoard, a cooperative purchase program, in an amount not to exceed \$435,000, for a total amount not to exceed \$3,275,000.

## **L. OPERATIONS**

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**Staff Report** – Selected agenda items – Ryan Mariacher, Chief Port Operations Officer

### **Awards, Amendments & Change Orders**

1. Award a one-year contract to Kalmar USA Inc., the sole source provider, for maintenance services for the Marine Terminal Position Detection Software System for Barbours Cut Terminal and Bayport Container Terminal in an amount not to exceed \$279,563.

2. Extend the Facility Use Agreement with Buffalo Marine Service, Inc. for layberth of barges at certain Turning Basin Terminal wharves at a monthly dockage rate of \$13,312.64 for an additional term of two years.

### **General**

3. Enter into a Marine Terminal Services Agreement with Yang Ming Line.

4. Enter into a Marine Terminal Services Agreement with Maersk Line A/S.

## **M. PEOPLE**

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1. No items.

## **N. SECURITY AND EMERGENCY OPERATIONS**

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1. No items.

## **O. STRATEGY**

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**Staff Report** – Selected agenda item – Candice Armenoff, Chief Strategy Officer

### **Awards, Amendments & Change Orders**

1. Award a two-year professional services contract to Build Momentum to perform strategic consulting services related to grants and other funding opportunities in an amount not to exceed \$250,000.

## **P. TECHNOLOGY**

**Staff Report** – Selected agenda items – Charles Thompson, Chief Information Officer

### ***Awards, Amendments & Change Orders***

1. Approve staff's ranking of vendors and award a three-year Services Agreement to Strada U.S. Professional Services, LLC for Workday application managed services in an amount not to exceed \$661,350.
2. Award a contract to One Diversified, LLC for the design and installation of a video wall for the Port Command Center and Emergency Operations Center, using the United States General Services Administration cooperative purchasing program, in an amount not to exceed \$350,000.
3. Issue a purchase order to CDW Government, LLC for purchase of miscellaneous computer parts and accessories, using OMNIA Partners, a cooperative purchasing organization, in an amount not to exceed \$150,000.
4. Amend the professional services agreement with GHD, Inc. to provide owner's representative services for the Next Generation Enterprise Resource Planning (NXGEN ERP) project in an amount not to exceed \$365,000.
5. Amend the services agreement with Trescope, Inc., to include additional work associated with the implementation, consulting, and professional services in support of the Next Generation Enterprise Resource Planning (NXGEN ERP) project in an amount not to exceed \$699,992.

## **Q. RECESS OPEN MEETING AND CONVENE EXECUTIVE SESSION**

1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act), including consultation regarding (i) Section 301 of the Trade Act of 1974 and 50 U.S.C.A. § 1701 et seq, and (ii) Marine Terminal Service Agreements
2. Real Estate (Section 551.072, Texas Open Meeting Act), including deliberations regarding disposition of Pelican Island property
3. Economic Development Negotiations or Incentives (Section 551.087, Texas Open Meetings Act)
4. Employment and Evaluation of Public Officers and Employees (Section 551.074, Texas Open Meetings Act), including deliberations regarding employment of the Chief Executive Officer of the Port Authority, and other related matters
5. Security-Related Matters (Sections 418.175-418.183 of the Texas Government Code, and Section 551.076, Texas Open Meetings Act)
6. Adjourn Executive Session

## **R. RECONVENE OPEN MEETING**

1. Announce any items from Executive Session requiring Port Commission action

## **S. MAINTENANCE**

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**Staff Report** – Selected agenda item – Paulo Soares, Chief Port Maintenance Officer

### **General**

1. Authorize the payment of tariffs and associated fees in an amount not to exceed \$50,000,000, applicable to the Port Authority's purchase of eight ship-to-shore cranes, the engagement of Integrity Customs Brokerage to act as the Port Authority's licensed customs broker with respect to the importation of the cranes, and the procurement of Importer Bonds from Capitol Indemnity Corporation and payment of associated premiums in an amount not to exceed \$100,000.

## **T. CLOSING REMARKS BY CHAIRMAN AND COMMISSIONERS**

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1. Governance, legislative, policy, operational, and community matters

## **U. ADJOURN MEETING**

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1. Next Meeting Requested - February 19, 2026 - Thursday

2. Adjourn Port Commission Meeting