

**Port of Houston Authority  
P&D Fund Expenditures \*  
January 2019**

<u>Department</u>	<u>Description</u>	<u>January</u>	<u>YTD Total</u>
Chief Commercial Officer Administration			
	Business Meals & Entertainment	\$ 2,078	\$ 2,078
	Dues & Memberships	60,000	60,000
	Travel	732	62,078
<b>Chief Commercial Officer Administration Total</b>		<b>62,810</b>	<b>62,810</b>
Community Relations and Events			
	Dues & Memberships	5,550	5,550
	Economic Development Support	6,500	6,500
	PHA Sponsored Event	5,500	5,500
	PHA Table Purchases	10,000	10,000
	Promotional Gifts	3,881	3,881
<b>Community Relations and Events Total</b>		<b>31,431</b>	<b>31,431</b>
Economic Development			
	Dues & Memberships	7,583	7,583
	Economic Development Support	20,000	20,000
	PHA Receptions/Special Events	7,000	7,000
	PHA Sponsored Event	3,208	3,208
	Travel	267	267
<b>Economic Development Total</b>		<b>38,058</b>	<b>38,058</b>
Education Outreach			
	PHA Receptions/Special Events	85	85
<b>Education Outreach Total</b>		<b>85</b>	<b>85</b>
Government Relations			
	Consulting Fees	8,333	8,333
	Dues & Memberships	5,000	5,000
	PHA Receptions/Special Events	17,966	17,966
	PHA Table Purchases	1,500	1,500
<b>Government Relations Total</b>		<b>32,799</b>	<b>32,799</b>
Marketing and External Communication			
	Advertising Media	433	433
	Art & Production	5,000	5,000
	Fees & Services	322	322
	Fees for Online Services	17,283	17,283
	PHA Receptions/Special Events	78,049	78,049
	PHA Sponsored Event	3,500	3,500
	Printing Production	10,785	10,785
	Promotional Gifts	702	702
	Travel	23	23
<b>Marketing and External Communication Total</b>		<b>116,098</b>	<b>116,098</b>

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<u>Department</u>	<u>Description</u>	<u>January</u>	<u>YTD Total</u>
MV Sam Houston	Fuel	2,601	2,601
	Materials	475	475
	Personnel Costs	57,567	57,567
	Software License Fees	9,889	9,889
	Tour Boat Special Events	1,364	1,364
<b>MV Sam Houston Total</b>		<b>71,895</b>	<b>71,895</b>
Research & Forecasting	Dues & Memberships	141	141
<b>Research &amp; Forecasting Total</b>		<b>141</b>	<b>141</b>
Small Business	PHA Receptions/Special Events	2,500	2,500
<b>Small Business Total</b>		<b>2,500</b>	<b>2,500</b>
Trade Development	Business Meals & Entertainment	1,188	1,188
	Consulting Fees	46,197	46,197
	Dues & Memberships	3,800	3,800
	PHA Receptions/Special Events	375	375
	Travel	2,583	2,583
<b>Trade Development Total</b>		<b>54,143</b>	<b>54,143</b>
<b>Grand Total</b>		<b>\$ 409,960</b>	<b>\$ 409,960</b>

\* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

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P&D Fund Expenditures \*  
January 2019**

<u>Description</u>	<u>Total</u>
PHA Receptions/Special Events	\$ 105,975
Dues & Memberships	82,074
Personnel Costs	57,567
Consulting Fees	54,530
Economic Development Support	26,500
Fees for Online Services	17,283
PHA Sponsored Event	12,208
PHA Table Purchases	11,500
Printing Production	10,785
Software License Fees	9,889
Art & Production	5,000
Promotional Gifts	4,583
Travel	3,605
Business Meals & Entertainment	3,266
Fuel	2,601
Tour Boat Special Events	1,364
Materials	475
Advertising Media	433
Fees & Services	322
<b>Grand Total</b>	<b><u><u>\$ 409,960</u></u></b>

**\* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

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MV Sam Houston - Special Events  
January 2019 YTD

<u>Month Paid</u>	<u>Tour Date</u>	<u>Organization</u>	<u>2019 YTD</u>
January	December	City of Galena Park	\$ 1,364
			<u>\$ 1,364</u>

\* **Note:** *This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*