

Port of Houston Authority
P&D Fund Expenditures *
May 2019

Department	Description	May	YTD Total
Commissioner Travel			
Janiece Longoria	Miscellaneous (Mileage)	\$ -	\$ 99
Theldon Branch	Texas Port Association Conference - Austin, TX	-	1,236
Theldon Branch	Legislative Meeting - Austin	3,215	3,215
Dean Corgey	Legislative Meeting - Austin	3,142	3,142
Ric Campo	Austin Advocacy Trip	286	286
Dean Corgey	Austin Advocacy Trip	332	332
Commissioner Travel Total		6,975	8,310
Channel Development			
	Travel	-	258
Channel Development Total		-	258
Chief Commercial Officer Administration			
	Business Meals & Entertainment	40	4,329
	Dues & Memberships	-	61,300
	Travel	-	15,215
Chief Commercial Officer Administration Total		40	80,844
Community Relations and Events			
	Dues & Memberships	-	15,550
	Economic Development Support	-	132,000
	Equipment Purchases Expensed	1,125	1,125
	PHA Receptions/Special Events	13	473
	PHA Sponsored Event	26,444	55,944
	PHA Table Purchases	5,000	20,125
	Promotional Gifts	1,685	7,853
	Software License Fees	-	290
	Travel	-	52
Community Relations and Events Total		34,267	233,411
Economic Development			
	Advertising Media	-	3,375
	Business Meals & Entertainment	2,322	5,752
	Dues & Memberships	1,750	12,233
	Economic Development Support	-	20,000
	PHA Receptions/Special Events	-	7,000
	PHA Sponsored Event	-	11,208
	Seminar/Conference Registration	485	2,085
	Travel	5,998	16,434
Economic Development Total		10,556	78,087
Education Outreach			
	Educational Sponsorships	-	850
	PHA Receptions/Special Events	25,387	44,383
	Promotional Gifts	2,468	2,468
Education Outreach Total		27,855	47,701

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Department	Description	May	YTD Total
Executive	Business Meals & Entertainment	234	1,863
	Consulting Fees	-	14,132
	Fees & Services	-	5,033
	Seminar/Conference Registration	-	845
	Travel	4,721	9,680
Executive Total		4,955	31,553
Government Relations	Consulting Fees	22,333	177,915
	Dues & Memberships	-	78,975
	PHA Receptions/Special Events	11,003	33,964
	PHA Sponsored Event	-	500
	PHA Table Purchases	7,700	36,700
	Printing Production	-	137
	Promotional Gifts	-	2,849
	Travel	4,282	14,377
Government Relations Total		45,318	345,416
Marketing and External Communication	Advertising Media	13,864	73,423
	Art & Production	12,230	47,980
	Business Meals & Entertainment	415	415
	Consulting Fees	-	8,500
	Dues & Memberships	315	315
	Fees & Services	1,125	19,732
	Fees for Online Services	-	90,820
	PHA Receptions/Special Events	-	89,771
	PHA Sponsored Event	-	3,500
	Postage	633	633
	Printing Production	372	18,592
	Promotional Gifts	324	6,130
	Travel	-	78
Marketing and External Communication Total		29,278	359,890
Media Relations	Business Meals & Entertainment	-	35
	Dues & Memberships	-	315
Media Relations Total		-	350
MV Sam Houston	Equipment Purchases Expensed	-	80
	Fees & Services	387	2,100
	Fuel	2,814	7,188
	Materials	837	5,350
	Personnel Costs	75,398	281,078
	Software License Fees	-	9,889
	Tour Boat Special Events	2,710	11,718
MV Sam Houston Total		82,147	317,402

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<u>Department</u>	<u>Description</u>	<u>May</u>	<u>YTD Total</u>
Procurement Services	Promotional Gifts	-	2,443
Procurement Services Total		<u>-</u>	<u>2,443</u>
Research & Forecasting	Dues & Memberships	-	141
Research & Forecasting Total		<u>-</u>	<u>141</u>
Small Business	Economic Development Support	55,500	133,000
	PHA Receptions/Special Events	-	2,500
	PHA Sponsored Event	-	30,000
	Travel	36	36
Small Business Total		<u>55,536</u>	<u>165,536</u>
Trade Development	Business Meals & Entertainment	2,580	11,933
	Consulting Fees	23,014	177,966
	Dues & Memberships	-	9,984
	Fees & Services	-	10,590
	PHA Receptions/Special Events	-	28,398
	PHA Sponsored Event	-	93,645
	Promotional Gifts	-	10
	Seminar/Conference Registration	395	6,650
	Trade Trips	10,739	27,683
	Travel	4,665	21,270
Trade Development Total		<u>41,394</u>	<u>388,129</u>
Grand Total		<u><u>\$ 338,321</u></u>	<u><u>\$ 2,059,470</u></u>

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority
P&D Fund Expenditures *
May 2019**

<u>Description</u>	<u>Total</u>
Consulting Fees	\$ 378,513
Economic Development Support	285,000
Personnel Costs	281,078
PHA Receptions/Special Events	206,488
PHA Sponsored Event	194,797
Dues & Memberships	178,813
Fees for Online Services	90,820
Travel	77,399
Advertising Media	76,798
PHA Table Purchases	56,825
Art & Production	47,980
Fees & Services	37,455
Trade Trips	27,683
Business Meals & Entertainment	24,328
Promotional Gifts	21,753
Printing Production	18,729
Tour Boat Special Events	11,718
Software License Fees	10,179
Seminar/Conference Registration	9,580
Commissioner Travel	8,310
Fuel	7,188
Materials	5,350
Equipment Purchases Expensed	1,205
Educational Sponsorships	850
Postage	633
Grand Total	<u><u>\$ 2,059,470</u></u>

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MV Sam Houston - Special Events
May 2019 YTD

<u>Month Paid</u>	<u>Tour Date</u>	<u>Organization</u>	<u>2019 YTD</u>
January	12/21/2018	City of Galena Park	\$ 1,364
February	02/13/2019	SER Jobs	1,328
April	02/19/2019	Blanson CTE High School	365
	02/20/2019	Chavez High School Special Ed. Dept.	-
	02/21/2019	Environmental Youth Council	-
March	02/28/2019	Texas Southern University - Department of Transportation Studies	417
March	03/22/2019	Disaster Response Fellowship	1,329
April	03/29/2019	Jason Learning	950
April	04/02/2019	American Association of Port Authorities	575
	04/04/2019	Houston Chemical Association	-
April	04/04/2019	Texas Lyceum	1,285
April	04/11/2019	Economic Alliance Houston Port Region	1,089
April	04/17/2019	Humble High School TSTEM Academy	306
	TBD	Greater Houston Coffee Association	-
	TBD	Port Houston Maritime Education	-
	04/30/2019	Deer Park Community Advisory Council (DPCAC)	-
May	05/02/2019	Asian Chamber of Commerce	1,215
	05/08/2019	US Navy Cruiser Sailors Assn (USNCSA)	-
May	05/14/2019	Washington High School JROTC	395
May	05/17/2019	The Women's Transportation Club of Houston	1,100
	05/23/2019	American Wind Energy Association	-
			\$ 11,718

*** Note:** *This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*