

Port of Houston Authority
P&D Fund Expenditures *
December 2019

Department	Description	December	YTD Total
Commissioner Travel			
Janiece Longoria	Miscellaneous (Mileage)	\$ -	\$ 99
Theldon Branch	Texas Port Association Conference - Austin, TX	-	1,236
Theldon Branch	Legislative Meeting - Austin	-	3,215
Dean Corgey	Legislative Meeting - Austin	-	3,142
Ric Campo	Austin Advocacy Trip	-	286
Dean Corgey	Austin Advocacy Trip	-	332
Stephen DonCarlos	Miscellaneous (Mileage)	565	1,138
Theldon Branch	Congressional Black Caucus Conference - Washington, DC	-	2,466
Dean Corgey	Congressional Black Cacus Conference - Washington, DC	-	1,364
Commissioner Travel Total		565	13,278
Channel Development			
	PHA Sponsored Event	2,145	2,145
	PHA Table Purchases	-	2,500
	Travel	-	258
Channel Development Total		2,145	4,903
Chief Commercial Officer Administration			
	Business Meals & Entertainment	-	5,342
	Dues & Memberships	-	61,300
	Telephone	-	97
	Trade Trips	-	(632)
	Travel	-	35,741
Chief Commercial Officer Administration Total		-	101,847
Community Relations and Events			
	Art & Production	455	1,641
	Dues & Memberships	-	17,050
	Economic Development Support	28,750	309,500
	Educational Sponsorships	-	5,000
	Employee Special Events	698	5,707
	Equipment Purchases Expensed	-	1,125
	Fees & Services	-	6,700
	PHA Receptions/Special Events	-	7,214
	PHA Sponsored Event	26,758	127,538
	PHA Table Purchases	1,500	61,625
	Promotional Gifts	-	17,699
	Software License Fees	7,504	7,794
	Travel	518	1,245
Community Relations and Events Total		66,183	569,838
Economic Development			
	Advertising Media	-	3,375
	Art & Production	-	500
	Business Meals & Entertainment	1,175	17,538
	Dues & Memberships	-	17,741
	Economic Development Support	-	20,000
	PHA Receptions/Special Events	-	21,275
	PHA Sponsored Event	-	39,708
	Postage	-	15
	Printing Production	-	65
	Promotional Gifts	1,814	1,814
	Seminar/Conference Registration	-	6,705
	Travel	841	41,143
Economic Development Total		3,830	169,879
Education Outreach			
	Educational Sponsorships	-	105,350
	PHA Receptions/Special Events	-	50,415
	PHA Sponsored Event	-	6,000
	Promotional Gifts	18,573	23,762
	Travel	15	289
Education Outreach Total		18,588	185,817

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<u>Department</u>	<u>Description</u>	<u>December</u>	<u>YTD Total</u>
Environmental Affairs	Economic Development Support	-	20,000
Environmental Affairs Total		-	20,000
Executive	Business Meals & Entertainment	54	3,755
	Consulting Fees	-	22,632
	Dues & Memberships	-	84,145
	Fees & Services	-	5,033
	PHA Table Purchases	-	10,000
	Seminar/Conference Registration	-	2,345
	Trade Trips	-	40
	Travel	1,362	24,131
Executive Total		1,416	152,081
Government Relations	Business Meals & Entertainment	-	122
	Consulting Fees	45,885	519,355
	Dues & Memberships	-	78,975
	PHA Receptions/Special Events	-	37,686
	PHA Sponsored Event	-	17,000
	PHA Table Purchases	-	50,800
	Printing Production	-	137
	Promotional Gifts	2,902	5,751
	Seminar/Conference Registration	-	1,940
	Travel	342	28,080
Government Relations Total		49,129	739,845
Marketing and External Communication	Advertising Media	43,283	172,396
	Art & Production	20,000	134,879
	Business Meals & Entertainment	-	558
	Consulting Fees	-	8,500
	Dues & Memberships	-	640
	Fees & Services	51,739	166,091
	Fees for Online Services	250	122,840
	PHA Receptions/Special Events	-	745
	PHA Sponsored Event	-	4,300
	PHA Table Purchases	20	20
	Postage	-	633
	Printing Production	8,447	34,983
	Promotional Gifts	4,791	23,523
	Seminar/Conference Registration	-	5
	Travel	69	277
Marketing and External Communication Total		128,598	670,390
Media Relations	Business Meals & Entertainment	-	35
	Dues & Memberships	-	315
	Fees for Online Services	-	17
	Travel	-	242
Media Relations Total		-	609
MV Sam Houston	Equipment Purchases Expensed	140	220
	Fees & Services	1,094	16,708
	Fuel	2,804	18,608
	Machinery & Equipment Maintenance - Contractor	64,679	65,729
	Materials	1,114	9,154
	Personnel Costs	50,119	639,688
	Software License Fees	-	9,889
	Tour Boat Special Events	4,283	46,203
	Training Registration	-	2,495
MV Sam Houston Total		124,234	808,693

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<u>Department</u>	<u>Description</u>	<u>December</u>	<u>YTD Total</u>
Procurement Services	Promotional Gifts	-	2,443
Procurement Services Total		-	2,443
Real Estate	PHA Sponsored Event	-	2,500
Real Estate Total		-	2,500
Research & Forecasting	Consulting Fees	(58,500)	-
	Dues & Memberships	-	141
	Fees for Online Services	(7,654)	3,000
	Travel	-	30
Research & Forecasting Total		(66,154)	3,171
Small Business	Business Meals & Entertainment	97	97
	Economic Development Support	650	244,650
	PHA Receptions/Special Events	-	3,729
	PHA Sponsored Event	-	38,307
	Promotional Gifts	1,962	1,962
	Travel	23	59
Small Business Total		2,732	288,804
Trade Development	Business Meals & Entertainment	2,134	28,024
	Consulting Fees	46,957	384,729
	Dues & Memberships	-	11,899
	Fees & Services	-	4,258
	PHA Receptions/Special Events	730	148,957
	PHA Sponsored Event	-	23,900
	PHA Table Purchases	-	3,750
	Promotional Gifts	-	10
	Seminar/Conference Registration	-	4,455
	Trade Trips	23,302	425,349
	Travel	2,084	73,304
Trade Development Total		75,206	1,108,634
Grand Total		\$ 406,472	\$ 4,842,732

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

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December 2019**

<u>Description</u>	<u>Total</u>
Consulting Fees	\$ 935,218
Personnel Costs	639,688
Economic Development Support	594,150
Trade Trips	466,539
Dues & Memberships	272,206
PHA Receptions/Special Events	270,021
PHA Sponsored Event	261,397
Travel	204,798
Fees & Services	198,789
Art & Production	137,019
Advertising Media	133,988
PHA Table Purchases	128,695
Educational Sponsorships	110,350
Fees for Online Services	125,857
Promotional Gifts	84,468
Machinery & Equipment Maintenance - Contractor	65,729
Business Meals & Entertainment	55,471
Tour Boat Special Events	46,203
Printing Production	35,185
Fuel	18,608
Seminar/Conference Registration	15,450
Commissioner Travel	13,278
Software License Fees	10,179
Materials	9,154
Employee Special Events	5,707
Training Registration	2,495
Equipment Purchases Expensed	1,345
Postage	648
Telephone	97
Grand Total	<u>\$ 4,842,732</u>

* **Note:** This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

Port of Houston Authority
P&D Fund Expenditures *
MV Sam Houston - Special Events
December 2019 YTD

Month Paid	Tour Date	Organization	2019 YTD
January	12/21/2018	City of Galena Park	\$ 1,364
February	02/13/2019	SER Jobs	1,328
April	02/19/2019	Blanson CTE High School	365
	02/20/2019	Chavez High School Special Ed. Dept.	-
	02/21/2019	Environmental Youth Council	-
March	02/28/2019	Texas Southern University - Department of Transportation Studies	417
March	03/22/2019	Disaster Response Fellowship	1,329
April	03/29/2019	Jason Learning	950
April	04/02/2019	American Association of Port Authorities	575
	04/04/2019	Houston Chemical Association	-
April	04/04/2019	Texas Lyceum	1,285
April	04/11/2019	Economic Alliance Houston Port Region	1,089
April	04/17/2019	Humble High School TSTEM Academy	306
	TBD	Greater Houston Coffee Association	-
	TBD	Port Houston Maritime Education	-
	04/30/2019	Deer Park Community Advisory Council (DPCAC)	-
May	05/02/2019	Asian Chamber of Commerce	1,215
	05/08/2019	US Navy Cruiser Sailors Assn (USNCSA)	-
May	05/14/2019	Washington High School JROTC	395
May	05/17/2019	The Women's Transportation Club of Houston	1,100
June	05/23/2019	American Wind Energy Association	680
June	06/01/2019	South Texas Section of the American Institute of Chemical Engineers	1,070
June	06/11/2019	Pasadena Chamber of Commerce	1,309
June	06/12/2019	San Jacinto College Maritime Summer Camp	345
	06/13/2019	American Association for Women in Community Colleges Leadership Institute,	-
June	06/14/2019	TSU Summer Maritime Academy	1,185
July	06/20/2019	Harris County Mayors and Councils Association	1,235
June	06/20/2019	Workforce Development Committee of the Economic Alliance, Houston Port Region	929
June	06/22/2019	Harris County Mayors and Councils Association	1,319
July	07/02/2019	Interagency Mentor Protégé Program	1,235
July	07/11/2019	Christian Congregation Harbor Ministries	1,300
July	07/16/2019	Career & Technical Association of Texas / CTAT Summer	579
July	07/18/2019	Greater Houston Coffee Association	1,018
August	07/26/2019	CICTEX - Camara Internacional de Comercio - Texas	1,220
	08/08/2019	Artist Boat	-
September	08/16/2019	CyFair ISD Business Educators	1,030
	08/17/2019	Port Houston - Community Relations & Events	-
September	08/17/2019	Air Force Association, San Jacinto Chapter	-
September	08/22/2019	Christian Congregation Harbor Ministries	1,249
August	08/29/2019	Harris County Commissioners Court - Precinct 2	900
September	09/17/2019	Port Houston Economic Development Department	975
	09/18/2019	Jack Yates High School Maritime Academy	-
	09/18/2019	National Defense Transportation Association - Houston	-
	09/19/2019	Chester W. Nimitz HS (NJROTC)	-
	09/19/2019	Women Contractors Association	-
October	09/24/2019	Greater Houston Black Chamber	960
October	09/26/2019	Port Houston Maritime Academy	1,390
October	10/03/2019	Jack Yates High School Maritime Academy	585
October	10/03/2019	Houston East End Chamber of Commerce	1,025
	10/12/2019	America's Boating Club	-
October	10/10/2019	Bay Area Houston Transportation Partnership	1,001
October	10/15/2019	Pasadena ISD CTE Department	673
October	10/18/2019	Pasadena ISD CTE Department	613
October	10/19/2019	Sister Cities of Houston	993
	10/22/2019	BakerRipley	-
October	10/23/2019	Harris County Sheriff's Office	1,132
October	10/24/2019	South Houston NJROTC	605
October	10/24/2019	North Channel Area Chamber of Commerce	920
October	10/25/2019	Chester W. Nimitz HS (NJROTC)	651
	10/26/2019	College of Business - University of Houston DT	-

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MV Sam Houston - Special Events
December 2019 YTD

Month Paid	Tour Date	Organization	2019 YTD
November	10/29/2019	Glenda Dawson NJROTC	526
November	10/29/2019	Texas Agriculture Council	798
	10/30/2019	Austin High School - Maritime Academy	-
November	10/31/2019	Austin High School - Maritime Academy	753
December	12/04/2019	Navarro Middle School	693
December	12/05/2019	Port Houston - Economic Development Department	665
December	12/07/2019	Seafarers International Seafarers Center	644
December	12/10/2019	Women Contractors Association	964
December	12/12/2019	Galena Park Maritime Academy	802
	12/14/2019	Women's Transportation Seminar (WTS) Houston	-
December	12/14/2019	Seafarers International Seafarers Center	-
	12/19/2019	City of Galena Park	516
			\$ 46,203

* **Note:** *This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*