

Port of Houston Authority
P&D Fund Expenditures *
February 2021

Department	Description	February	YTD Total
Community Relations and Events	Dues & Memberships	\$ 15,550	\$ 15,550
	Economic Development Support	22,500	202,150
	PHA Sponsored Event	1,000	1,000
	PHA Table Purchases	3,500	3,500
Community Relations and Events Total		42,550	222,200
Economic Development	Dues & Memberships	1,200	1,200
Economic Development Total		1,200	1,200
Education Outreach	Promotional Gifts	16,468	16,468
Education Outreach Total		16,468	16,468
Executive	Dues & Memberships	16,250	16,250
Executive Total		16,250	16,250
Government Relations	Consulting Fees	69,332	77,666
	Dues & Memberships	-	25,000
Government Relations Total		69,332	102,666
Marketing and External Communication	Advertising Media	2,505	2,505
	Art and Production	10,000	12,125
	Dues & Memberships	-	149
	Fees & Services	-	1,450
	Fees for Online Services	9,776	9,776
	PHA Sponsored Event	5,000	5,000
	Postage	-	-
	Printing Production	-	4,028
Marketing and External Communication Total		27,281	35,033
MV Sam Houston	Fuel	(44)	(44)
	Personnel Costs	52,309	116,646
MV Sam Houston Total		52,265	116,602
Research and Forecasting	Fees for Online Services	9,930	9,930
Research and Forecasting Total		9,930	9,930
Small Business	Economic Development Support	1,000	1,000
Small Business Total		1,000	1,000
Trade Development	Consulting Fees	10,022	10,022
	Dues & Memberships	1,300	1,495
	Trade Trips	1,260	1,260
	Travel	(95)	(95)
Trade Development Total		12,487	12,682
Grand Total		\$ 248,763	\$ 534,030

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority
P&D Fund Expenditures *
February 2021**

<u>Description</u>	<u>Total</u>
Economic Development Support	\$ 203,150
Personnel Costs	116,646
Consulting Fees	87,688
Dues & Memberships	59,644
Fees for Online Services	19,706
Promotional Gifts	16,468
Art and Production	12,125
PHA Sponsored Event	6,000
Printing Production	4,028
PHA Table Purchases	3,500
Advertising Media	2,505
Fees & Services	1,450
Trade Trips	1,260
Fuel	(44)
Travel	(95)
Grand Total	<u><u>\$ 534,030</u></u>

*** Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

Port of Houston Authority
P&D Fund Expenditures *
MV Sam Houston - Special Events
February 2021

<u>Month Paid</u>	<u>Tour Date</u>	<u>Organization</u>	<u>2021 YTD</u>
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NO ACTIVITY

* *Note: This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*