

Port of Houston Authority
P&D Fund Expenditures *
March 2021

Department	Description	March	YTD Total
Chief Commercial Officer	Dues & Memberships	\$ 60,000	\$ 60,000
Chief Commercial Officer Total		60,000	60,000
Community Relations and Events	Dues & Memberships	1,000	16,550
	Economic Development Support	22,500	224,650
	PHA Sponsored Event	7,000	8,000
	PHA Table Purchases	-	3,500
	Postage	7,684	7,684
Community Relations and Events Total		38,184	260,384
Economic Development	Dues & Memberships	1,695	2,895
Economic Development Total		1,695	2,895
Education Outreach	Promotional Gifts	-	16,468
Education Outreach Total		-	16,468
Executive	Dues & Memberships	-	16,250
Executive Total		-	16,250
Government Relations	Consulting Fees	42,333	119,998
	Dues & Memberships	-	25,000
Government Relations Total		42,333	144,998
Marketing and External Communication	Advertising Media	6,095	8,600
	Art and Production	19,550	31,675
	Dues & Memberships	-	149
	Fees & Services	-	1,450
	Fees for Online Services	2,686	12,462
	PHA Sponsored Event	-	5,000
	Printing Production	-	4,028
Marketing and External Communication Total		28,331	63,364
MV Sam Houston	Fuel	44	-
	Materials	20	20
	Personnel Costs	52,357	169,003
	Software License Fees	9,889	9,889
MV Sam Houston Total		62,310	178,912

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Department	Description	March	YTD Total
Research and Forecasting			
	Fees for Online Services	5,000	14,930
Research and Forecasting Total		5,000	14,930
Small Business			
	Economic Development Support	58,750	59,750
Small Business Total		58,750	59,750
Trade Development			
	2019-PHA Rodeo	(35,306)	(35,306)
	Consulting Fees	78,842	88,864
	Dues & Memberships	550	2,045
	PHA Sponsored Event	37,500	37,500
	Trade Trips	15,000	16,260
	Travel	-	(95)
Trade Development Total		96,586	109,268
Grand Total		\$ 393,189	\$ 927,219

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority
P&D Fund Expenditures *
March 2021**

<u>Description</u>	<u>Total</u>
Economic Development Support	\$ 284,400
Consulting Fees	208,862
Personnel Costs	169,003
Dues & Memberships	122,889
PHA Sponsored Event	50,500
Art and Production	31,675
Fees for Online Services	27,392
Promotional Gifts	16,468
Trade Trips	16,260
Software License Fees	9,889
Advertising Media	8,600
Postage	7,684
Printing Production	4,028
PHA Table Purchases	3,500
Fees & Services	1,450
Materials	20
Travel	(95)
2019-PHA Rodeo	(35,306)
Grand Total	<u>\$ 927,219</u>

*** Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

Port of Houston Authority
P&D Fund Expenditures *
MV Sam Houston - Special Events
March 2021

<u>Month Paid</u>	<u>Tour Date</u>	<u>Organization</u>	<u>2021 YTD</u>
NO ACTIVITY			

* **Note:** *This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*