

Port of Houston Authority  
P&D Fund Expenditures \*  
July 2021

| Department                                  | Description                     | July           | YTD Total      |
|---|---------------------------------|----------------|----------------|
| Chief Commercial Officer                    | Business Meals & Entertainment  | \$ -           | \$ 735         |
|   | Dues & Memberships              | -              | 60,000         |
|   | Promotional Gifts               | -              | 122            |
|   | Travel                          | -              | 88             |
| <b>Chief Commercial Officer Total</b>       |                                 | <b>-</b>       | <b>60,945</b>  |
| Chief Operating Officer                     | Dues & Memberships              | 16,250         | 48,750         |
| <b>Chief Operating Officer Total</b>        |                                 | <b>16,250</b>  | <b>48,750</b>  |
| Community Relations and Events              | Dues & Memberships              | -              | 16,550         |
|   | Economic Development Support    | 101,250        | 389,650        |
|   | Fees & Services                 | -              | 5,791          |
|   | Fees for Online Services        | -              | 50,000         |
|   | PHA Sponsored Event             | 1,500          | 135,675        |
|   | PHA Table Purchases             | -              | 8,500          |
|   | Postage                         | -              | 7,684          |
| <b>Community Relations and Events Total</b> |                                 | <b>102,750</b> | <b>613,850</b> |
| Economic Development                        | Business Meals & Entertainment  | 822            | 822            |
|   | Dues & Memberships              | 1,500          | 4,395          |
|   | Seminar/Conference Registration | 300            | 300            |
|   | Travel                          | 2,108          | 2,108          |
| <b>Economic Development Total</b>           |                                 | <b>4,730</b>   | <b>7,625</b>   |
| Education Outreach                          | PHA Receptions/Special Events   | 2,818          | 2,818          |
|   | Promotional Gifts               | -              | 16,468         |
| <b>Education Outreach Total</b>             |                                 | <b>2,818</b>   | <b>19,286</b>  |
| Executive                                   | Business Meals & Entertainment  | 343            | 343            |
|   | Travel                          | 10             | 10             |
| <b>Executive Total</b>                      |                                 | <b>353</b>     | <b>353</b>     |
| Government Relations                        | Consulting Fees                 | 34,000         | 246,998        |
|   | Dues & Memberships              | -              | 34,000         |
| <b>Government Relations Total</b>           |                                 | <b>34,000</b>  | <b>280,998</b> |

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|---|---------------------------------|-------------------|---------------------|
| Marketing and External Communication              |                                 |                   |                     |
|   | Advertising Media               | 21,829            | 60,029              |
|   | Art and Production              | 13,548            | 122,709             |
|   | Dues & Memberships              | -                 | 149                 |
|   | Fees & Services                 | 12,925            | 36,716              |
|   | Fees for Online Services        | 1,200             | 13,662              |
|   | PHA Sponsored Event             | -                 | 5,000               |
|   | Postage                         | 812               | 812                 |
|   | Printing Production             | 450               | 4,478               |
|   | Promotional Gifts               | 7,365             | 14,075              |
|   | Seminar/Conference Registration | 433               | 433                 |
|   | Travel                          | 22                | (1,719)             |
| <b>Marketing and External Communication Total</b> |                                 | <b>58,583</b>     | <b>256,345</b>      |
| MV Sam Houston                                    |                                 |                   |                     |
|   | Fees & Services                 | 59                | 123                 |
|   | Fuel                            | 2,541             | 2,568               |
|   | Materials                       | 1,817             | 1,970               |
|   | Personnel Costs                 | 53,314            | 407,461             |
|   | Postage                         | 2,004             | 2,004               |
|   | Software License Fees           | -                 | 9,889               |
| <b>MV Sam Houston Total</b>                       |                                 | <b>59,735</b>     | <b>424,013</b>      |
| Research and Forecasting                          |                                 |                   |                     |
|   | Fees for Online Services        | (23,639)          | (8,709)             |
| <b>Research and Forecasting Total</b>             |                                 | <b>(23,639)</b>   | <b>(8,709)</b>      |
| Small Business                                    |                                 |                   |                     |
|   | Economic Development Support    | 32,500            | 144,750             |
|   | PHA Sponsored Event             | 2,000             | 2,000               |
| <b>Small Business Total</b>                       |                                 | <b>34,500</b>     | <b>146,750</b>      |
| Trade Development                                 |                                 |                   |                     |
|   | 2019-PHA Rodeo                  | -                 | (35,306)            |
|   | Business Meals & Entertainment  | 472               | 1,220               |
|   | Consulting Fees                 | 28,595            | 204,634             |
|   | Dues & Memberships              | 725               | 2,825               |
|   | Fees & Services                 | -                 | 273                 |
|   | PHA Sponsored Event             | -                 | 38,000              |
|   | PHA Table Purchases             | -                 | (100)               |
|   | Promotional Gifts               | -                 | 11                  |
|   | Trade Trips                     | -                 | 16,260              |
|   | Training Registration           | -                 | 5,940               |
|   | Travel                          | 512               | 875                 |
| <b>Trade Development Total</b>                    |                                 | <b>30,304</b>     | <b>234,633</b>      |
| <b>Grand Total</b>                                |                                 | <b>\$ 320,385</b> | <b>\$ 2,084,840</b> |

\* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

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| <u>Description</u>              | <u>Total</u>               |
|---------------------------------|----------------------------|
| Economic Development Support    | \$ 534,400                 |
| Consulting Fees                 | 451,632                    |
| Personnel Costs                 | 407,461                    |
| PHA Sponsored Event             | 180,675                    |
| Dues & Memberships              | 166,669                    |
| Art and Production              | 122,709                    |
| Advertising Media               | 60,029                     |
| Fees for Online Services        | 54,954                     |
| Fees & Services                 | 42,903                     |
| Promotional Gifts               | 30,676                     |
| Trade Trips                     | 16,260                     |
| Postage                         | 10,500                     |
| Software License Fees           | 9,889                      |
| PHA Table Purchases             | 8,400                      |
| Training Registration           | 5,940                      |
| Printing Production             | 4,478                      |
| Business Meals & Entertainment  | 3,120                      |
| PHA Receptions/Special Events   | 2,818                      |
| Fuel                            | 2,568                      |
| Materials                       | 1,970                      |
| Travel                          | 1,363                      |
| Seminar/Conference Registration | 733                        |
| 2019-PHA Rodeo                  | (35,306)                   |
| <b>Grand Total</b>              | <b><u>\$ 2,084,840</u></b> |

**\* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

Port of Houston Authority  
P&D Fund Expenditures \*  
MV Sam Houston - Special Events  
July 2021

| <u>Month Paid</u> | <u>Tour Date</u> | <u>Organization</u> | <u>2021 YTD</u> |
|-------------------|------------------|---------------------|-----------------|
|-------------------|------------------|---------------------|-----------------|

NO ACTIVITY

\* *Note: This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*