

Port of Houston Authority
P&D Fund Expenditures *
April 2022

Department	Description	April	YTD Total
Business Equity	Economic Development Support	\$ 11,250	\$ 52,250
	Educational Sponsorship	-	3,700
	PHA Receptions/Special Events	1,500	1,500
	PHA Sponsored Event	-	2,500
Business Equity Total		12,750	59,950
Chief Business Equity Officer Administration	Training Registration	-	150
Chief Business Equity Officer Administration Total		-	150
Chief Commercial Officer Administration	Business Meals & Entertainment	350	2,026
	Dues & Memberships	-	1,300
	Seminar/Conference Registration	-	225
	Travel	1,813	2,021
Chief Commercial Officer Administration Total		2,163	5,572
Community Relations	Dues & Memberships		13,050
	Economic Development Support	21,250	293,750
	PHA Sponsored Event	15,000	30,000
	PHA Table Purchases	-	2,580
Community Relations Total		36,250	339,380
Economic Development	Business Meals & Entertainment	-	2,225
	Dues & Memberships	1,600	71,275
	PHA Sponsored Event	-	14,000
	Seminar/Conference Registration	-	2,701
	Travel	160	4,244
Economic Development Total		1,760	94,445
Education Outreach	Educational Sponsorship	5,000	30,000
	PHA Receptions/Special Events	-	1,630
Education Outreach Total		5,000	31,630
Executive	Business Meals & Entertainment	277	394
	Economic Development Support	1,000	46,000
	PHA Table Purchases	-	11,000
	Travel	2,302	3,890
Executive Total		3,579	61,285
Government Relations	Business Meals & Entertainment	920	920
	Consulting Fees	30,000	157,000
	Dues & Memberships	23,750	68,025
	Fees & Services	-	9,800
	PHA Receptions/Special Events	570	2,258
Government Relations Total		55,240	238,003

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Department	Description	April	YTD Total
Information Technology			
	Fees & Services	(125)	-
Information Technology Total		(125)	-
Marketing, Branding and External Communications			
	Advertising Media	26,875	53,346
	Art and Production	10,000	45,250
	Dues & Memberships	-	378
	Fees & Services	882	11,131
	Fees for Online Services	-	9,775
	Materials	802	802
	PHA Receptions/Special Events	413	413
	PHA Sponsored Event	-	22,500
	PHA Trade Trips	-	63,826
	Promotional Gifts	585	21,139
	Travel	190	190
Marketing, Branding and External Communications Total		39,746	228,750
MV Sam Houston			
	Equipment Purchases Expensed	345	345
	Fees & Services	219	219
	Fuel	57	107
	Materials	357	4,978
	Personnel Costs	78,477	246,740
	Software License Fees	-	9,889
	Tour Boat Special Events	541	541
MV Sam Houston Total		79,995	262,819
Police			
	Training Registration	-	11
Police Total		-	11
Real Estate			
	Business Meals & Entertainment	240	326
	Travel	344	425
Real Estate Total		584	751
Research and Forecasting			
	Consulting Fees	6,200	15,200
Research and Forecasting Total		6,200	15,200
Trade Development			
	Business Meals & Entertainment	2,340	7,772
	Consulting Fees	23,543	106,958
	Dues & Memberships	495	1,495
	Fees & Services	-	95
	PHA Sponsored Event	-	500
	PHA Trade Trips	327	719
	Promotional Gifts	-	200
	Travel	3,220	5,843
Trade Development Total		29,924	123,583
Grand Total		\$ 273,068	\$ 1,461,528

Port of Houston Authority
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April 2022

Department	Description	April	YTD Total
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* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority
P&D Fund Expenditures *
April 2022**

<u>Description</u>	<u>Total</u>
Economic Development Support	\$ 392,000
Consulting Fees	279,158
Personnel Costs	246,740
Dues & Memberships	155,523
PHA Sponsored Event	69,500
PHA Trade Trips	64,545
Advertising Media	53,346
Art and Production	45,250
Educational Sponsorship	33,700
Promotional Gifts	21,339
Fees & Services	21,245
Travel	16,614
Business Meals & Entertainment	13,663
PHA Table Purchases	13,580
Software License Fees	9,889
Fees for Online Services	9,775
PHA Receptions/Special Events	5,800
Materials	5,780
Seminar/Conference Registration	2,926
Tour Boat Special Events	541
Equipment Purchases Expensed	345
Training Registration	161
Fuel	107
Grand Total	<u>\$ 1,461,528</u>

* **Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

Port of Houston Authority
P&D Fund Expenditures *
MV Sam Houston - Special Events
April 2022

<u>Month Paid</u>	<u>Tour Date</u>	<u>Organization</u>	<u>2022 YTD</u>
April	3/25/2022	IHS Market Tour	\$ 541
Total			\$ 541

* **Note:** *This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*