

Port of Houston Authority
P&D Fund Expenditures *
May 2022

Department	Description	May	YTD Total
Business Equity	Economic Development Support	\$ 47,500	\$ 99,750
	Educational Sponsorship	1,800	5,500
	PHA Receptions/Special Events	-	1,500
	PHA Sponsored Event	-	2,500
Business Equity Total		49,300	109,250
Chief Business Equity Officer Administration	Training Registration	-	150
Chief Business Equity Officer Administration Total		-	150
Chief Commercial Officer Administration	Business Meals & Entertainment	1,162	3,187
	Dues & Memberships	-	1,300
	Seminar/Conference Registration	398	623
	Travel	388	2,409
Chief Commercial Officer Administration Total		1,947	7,519
Community Relations	Dues & Memberships	-	13,050
	Economic Development Support	50,250	344,000
	PHA Sponsored Event	1,000	31,000
	PHA Table Purchases	-	2,580
Community Relations Total		51,250	390,630
Economic Development	Business Meals & Entertainment	-	2,225
	Dues & Memberships	-	71,275
	PHA Sponsored Event	-	14,000
	Seminar/Conference Registration	485	3,186
	Travel	1,441	5,685
Economic Development Total		1,926	96,372
Education Outreach	Educational Sponsorship	-	30,000
	PHA Receptions/Special Events	1,941	3,571
Education Outreach Total		1,941	33,571
Executive	Business Meals & Entertainment	77	471
	Economic Development Support	8,750	54,750
	PHA Table Purchases	-	11,000
	Travel	591	4,482
Executive Total		9,418	70,703
Government Relations	Business Meals & Entertainment	-	920
	Consulting Fees	30,000	187,000
	Dues & Memberships	25,000	93,025
	Fees & Services	-	9,800
	PHA Receptions/Special Events	-	2,258
	PHA Sponsored Event	2,500	2,500
	PHA Table Purchases	5,000	5,000

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Department	Description	May	YTD Total
Government Relations Total		62,500	300,503
Marketing, Branding and External Communications			
	Advertising Media	14,281	67,627
	Art and Production	5,000	50,250
	Dues & Memberships	-	378
	Fees & Services	504	11,635
	Fees for Online Services	-	9,775
	Materials	-	802
	PHA Receptions/Special Events	10,250	10,663
	PHA Sponsored Event	-	22,500
	PHA Trade Trips	-	63,826
	Printing Production	517	517
	Promotional Gifts	8,951	30,090
	Travel	-	190
Marketing, Branding and External Communications Total		39,503	268,253
MV Sam Houston			
	Equipment Purchases Expensed	-	345
	Fees & Services	301	519
	Fuel	41	148
	Materials	124	5,102
	Personnel Costs	54,148	300,888
	Software License Fees	-	9,889
	Tour Boat Special Events	1,119	1,660
MV Sam Houston Total		55,733	318,552
Police			
	Training Registration	-	11
Police Total		-	11
Real Estate			
	Business Meals & Entertainment	-	326
	Travel	-	425
Real Estate Total		-	751
Research and Forecasting			
	Consulting Fees	-	15,200
Research and Forecasting Total		-	15,200
Trade Development			
	Business Meals & Entertainment	2,261	10,033
	Consulting Fees	32,447	139,407
	Dues & Memberships	4,000	5,495
	Fees & Services	-	95
	PHA Sponsored Event	5,000	5,500
	PHA Trade Trips	1,530	2,249
	Promotional Gifts	-	200
	Travel	4,176	10,019
Trade Development Total		49,413	172,998
Grand Total		\$ 322,932	\$ 1,784,461

Port of Houston Authority
P&D Fund Expenditures *
May 2022

Department	Description	May	YTD Total
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* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority
P&D Fund Expenditures *
May 2022**

<u>Description</u>	<u>Total</u>
Economic Development Support	\$ 498,500
Consulting Fees	341,607
Personnel Costs	300,888
Dues & Memberships	184,523
PHA Sponsored Event	78,000
Advertising Media	67,627
PHA Trade Trips	66,075
Art and Production	50,250
Educational Sponsorship	35,500
Promotional Gifts	30,290
Travel	23,210
Fees & Services	22,049
PHA Table Purchases	18,580
PHA Receptions/Special Events	17,991
Business Meals & Entertainment	17,163
Software License Fees	9,889
Fees for Online Services	9,775
Materials	5,904
Seminar/Conference Registration	3,809
Tour Boat Special Events	1,660
Printing Production	517
Equipment Purchases Expensed	345
Training Registration	161
Fuel	148
Grand Total	<u><u>\$ 1,784,461</u></u>

*** Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

Port of Houston Authority
P&D Fund Expenditures *
MV Sam Houston - Special Events
May 2022

<u>Month Paid</u>	<u>Tour Date</u>	<u>Organization</u>	<u>2022 YTD</u>
April	3/25/2022	IHS Market Tour	\$ 541
May	3/31/2022	Society of Environmentalist Journalist	374
May	4/26/2022	Stephen F. Austin High School NJROTC	745
Total			\$ 1,660

* **Note:** *This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*