



PRESENTATION REQUEST FORM

NOTE: Port Houston speaker participation is based on availability. If your first choice is unavailable, we will provide an appropriate substitute. Request for a speaker should be submitted at least 45 days prior to the event date.

Requested Speaker: _____

Event Name: _____

Date: _____ **Time:** _____ **Location:** _____

Specific Topic Request: _____

** Please review the Suggested List of Topics (attached), place check marks in the boxes next to your desired topics and return the checklist together with this request form.*

Estimated Number of Attendees: _____

Please Provide Names of Other Speakers on Program (confirmed & invited): _____

Name of Organization: _____

Contact Person/Title: _____

Address: _____

Phone: _____ **Cell Phone:** _____

E-Mail: _____

Marketing Support Needs:

Speaker Headshot	Yes	No	Speaker Bio	Yes	No
Port Houston Logo	Yes	No			

**PHA reserves the right to review and authorize any communication used or disseminated relating to a logo, photo or speaker information.*

Organization's Presentation Format:

Equipment: Will the organization provide...

<input type="checkbox"/> Keynote Speaker	<input type="checkbox"/> Panelist	Podium/microphone?	Yes	<input type="checkbox"/>	No
<input type="checkbox"/> Series of Speakers (multiple)	Breakout Session	A screen?	Yes	<input type="checkbox"/>	No
<input type="checkbox"/> Moderator/Facilitator	Virtual	A laptop?	Yes	<input type="checkbox"/>	No
<input type="checkbox"/> Presenter/Lecturer	Guest Lecturer (Maritime Ed. Only)	An LCD projector?	Yes	<input type="checkbox"/>	No
<input type="checkbox"/> Guest Speaker/Presenter (Maritime Ed. Only)					

Speaker Arrival Time: _____

Time Allotted for Speech: _____

Do you require PowerPoint slides? Yes No **Will there be a Q&A Session?** Yes No

Additional Comments (special requests) _____

Please submit this form by postal mail, or email to:

Port Houston • Attn: Executive Office • 111 East Loop North Houston, Texas 77029-2562

• E-mail: PHASpeakersBureau@porthouston.com



SUGGESTED LIST OF TOPICS

Note: Maximum limit of three (3) topics per speech.

Please check the box next to each topic of interest.

1. Port Houston Overview

Port Houston owns and operates the 8 public wharves and terminals along the Houston Ship Channel, including the area's largest breakbulk facility and two of the most efficient container terminals in the country. Port Houston is the advocate and a strategic leader for the Channel. Learn about our business now, our infrastructure investments, and our future outlook.

2. The Houston Ship Channel and Global Trade

The Houston Ship Channel complex and its more than 200 public and private terminals, collectively known as the Port of Houston, is the nation's largest port for waterborne tonnage and home to the largest petrochemical complex in the U.S. The Port of Houston has an economic impact of \$802 billion nationally and supports 1.35M jobs in Texas and 3.2M jobs nationwide.

3. Channel Development

The Houston Ship Channel is the nation's busiest waterway. As vessels become larger and demand for products continues to rise, it is critical to ensure the channel continues to be safe and efficient for all users. Learn more about the Houston Ship Channel - Project 11, which will enhance this regional economic engine.

4. Diversity, Equity and Inclusion

Port Houston is committed to DEI in the workplace. We've recently launched a DEI statement, internal initiatives, and community programs, like the Small, Minority, Woman-Owned Business program (S/MWBE).

5. Environmental Stewardship

As a leader in environmental sustainability, Port Houston considers its impact on the environment in every area of our organization, from air and water quality efforts to recycling and litter prevention, to educating employees, tenants, and stakeholders about the importance of environmental awareness.

6. Community Outreach

We believe in contributing to the quality of life of the local communities surrounding the Houston Ship Channel through investment, partnerships, and collaboration. Learn more about Port Houston's stewardship efforts and many initiatives including the Small, Minority-and Woman-Owned Business Enterprise Programs, Maritime Education Program, Community Grants Program and more.

7. Maritime Education & Workforce Development

For the past decade, Port Houston has led an alliance of industry, business, community, and academic stakeholders to address the need for a well-trained talent pool of future maritime leaders. Learn more about our regional maritime education programs and workforce development initiatives.

Additional topic suggestions are welcome and may be considered based on available information and/or expertise. For more information, please call 713-670-2482 or e-mail PHASpeakersBureau@porthouston.com.