The Port Houston Palo Alto VPN Client will allow a user to access the Port’s network from any internet connection. This VPN Client must be installed and configured on the user’s computer. When connected to the Port’s VPN you will be restricted to the Port’s internet browsing policy.

You will need:

- An internet connection
- The host address of our VPN: https://phavpn.poha.com
- Your User ID on the Port’s network (not PHA email address)
- Your Password on the Port’s network

Instructions:

1. Install the software. (This will need to be performed once.)
   a. Close all active windows on your computer, as you will have to reboot in later steps.
   b. Open your web browser (Internet Explorer).
   c. Go to the following website: https://phavpn.poha.com
   d. Use your Port supplied User ID and password to login to the Portal.
   e. Select the correct link that corresponds to your operating system.
f. **Click Save.**

![GlobalProtect Portal]

Do you want to run or save GlobalProtect64.msi (32.5 MB) from phavn.poha.com?

This type of file could harm your computer.

<table>
<thead>
<tr>
<th>Run</th>
<th>Save</th>
<th>Cancel</th>
</tr>
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```
The GlobalProtect64.msi download has completed.
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<table>
<thead>
<tr>
<th>Run</th>
<th>Open folder</th>
<th>View downloads</th>
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g. **Click Run.**

![GlobalProtect]

**Welcome to the GlobalProtect Setup Wizard**

The installer will guide you through the steps required to install GlobalProtect v4.1.6 on your computer.

**WARNING:** This computer program is protected by copyright law and international treaties. Unauthorized duplication or distribution of this program, or any portion of it, may result in severe civil or criminal penalties, and will be prosecuted to the maximum extent possible under the law.

| Cancel | < Back | Next |
i. Click **Next**.

j. Click **Next**.

k. Click **Close** to complete the installation of the client.
1. To complete the installation process, please restart the computer. If you do not restart, you may have issues connecting to the gateway.

2. **Accessing the Port’s VPN Connection.**
   a. From Windows, click **START** from the menu bar.
   b. Search for **GlobalProtect** and open the program.
c. This will launch the GlobaProtect VPN Client dialog box. Enter the portal address, phavpn.poha.com and click Connect.

d. Enter your POHA network username and password

e. Click Sign In to connect to the POHA network
f. Once you’re successfully signed into the PHA VPN, the VPN Client User Authentication screen will be removed from the screen. The system will install a globe icon in the system tray in the bottom right corner of your screen.
g. The VPN client will then check to verify if your device is secure or not. You will be presented the screenshot below:

![Screenshot of a computer screen with a notification about system updates.]

j. This icon means that the VPN connection is active. All further internet activity will go through the Port’s connection until the PHA VPN connection is disconnected.

k. If you receive the screenshot below, please make sure your antivirus is updated and your machine has all Windows Updates installed. *Please note, if you have a software like Malwarebytes installed on your machine you will be presented the screenshot below even if your antivirus is updated. You will be unable to access the network if you receive this message.*

![Screenshot of a computer screen with a notification about system updates.]

l. For tenants or contractors, use your web browser (Internet Explorer) and enter the URL or link provided to you for access to the website you will be working in.

m. Be sure to disconnect from the Palo Alto VPN client when you are finished.
   a. To disconnect, left click on the globe and click on Disconnect.
The Gateway name may not look the same as noted.