

July 26, 2018

NOTICE OF MEETING
OF THE
PORT COMMISSION
OF THE
PORT OF HOUSTON AUTHORITY

In accordance with the official practice of the Port Commission of the Port of Houston Authority, there is attached hereto a copy of the Agenda of the regular meeting to be held on July 31, 2018. The Port Commission will meet at 9:00 a.m., or thereafter, at the Port of Houston Authority Executive Office Building, Fourth Floor Boardroom, 111 East Loop North, Houston, Texas 77029, with the Executive Session convening following the adjournment of the Public Session and the Public Session reconvening following the adjournment of the Executive Session, to consider any items from the Executive Session that may require action and conduct any further business.

PORT OF HOUSTON AUTHORITY
of
HARRIS COUNTY, TEXAS



SECRETARY



Tuesday, July 31, 2018
PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY

9:00 a.m.
111 East Loop North
Houston, TX 77029
Fourth Floor Boardroom

A. CALL TO ORDER

B. CHAIRMAN'S REMARKS

1. Governance, legislative, policy, and operational matters

C. APPROVAL OF MINUTES

1. Port Commission Public Meeting - June 26, 2018

D. PORT COMMISSION COMMITTEE UPDATES

1. Audit Committee Meeting - July 26, 2018

E. APPEARANCES

1. Public Comment

F. STAFF REPORTS

1. Summary of selected financial and operational matters - Roger Guenther, Executive Director

G. EXECUTIVE

General

1. Approve and reaffirm the Audit Committee Charter, Internal Audit Charter, and Internal Audit Policies, effective July 31, 2018.

H. COMMERCIAL

Awards, Amendments & Change Orders

1. Approve Port Authority sponsorship of the 2019 Retail Industry Leaders Association Logistics Conference in an amount not to exceed \$65,000.
2. Approve a two-year and three month contract with Ben Line Singapore, Limited, for trade development activities on behalf of the Port Authority in Asia in an amount not to exceed \$425,025.

3. Authorize the renewal of professional services contracts with CK Productions and David Bray Photography for an additional one-year each commencing October 1, 2018, to provide professional photography and videography services in an amount not to exceed \$60,000 each.
4. Authorize a one-year advertising and sponsorship agreement with JOC Group Inc. in an amount not to exceed \$170,000.
5. Authorize a one-year advertising and sponsorship agreement with Breakbulk Events & Media in an amount not to exceed \$100,000.
6. Authorize the Port Authority to contract with Levy Restaurants to provide customer event services at the 2018 Breakbulk Americas Conference Welcome Reception in an amount not to exceed \$70,000.

General

7. Approve a Memorandum of Friendship and Trade Cooperation between the Port of Açu in Brazil and the Port Authority.

Leases

8. Approve an amendment to the lease agreement with Watco Transloading, LLC at Industrial Park East increasing the leased premises by approximately 10 acres for a total of approximately 22.58 acres, at a total annual rental of \$812,880 subject to an annual increase of the greater of 3% or the increase in the Consumer Price Index.
9. Approve a third amendment to the lease agreement with SESCO Cement Corp. at the Southside Turning Basin increasing the leased premises by approximately 4.48 acres for a total of approximately 19 acres, at a total rental (once operational) of \$338,965 subject to the annual increase of the Consumer Price Index, not to exceed 4 percent.

I. FINANCE

Authority to Obtain Bids, Proposals, or Qualifications

1. Authorize advertisement and receipt of responses for fifteen formal procurements.
 - (a) Request for competitive sealed bids for trash disposal and recycling services for the Turning Basin Terminal, Barbours Cut Terminal, Bayport Container Terminal, Woodhouse Terminal, and Turning Basin Terminal South for a three-year term
 - (b) Request for competitive sealed bids for a two-year contract for rental of heavy equipment for Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal
 - (c) Request for competitive sealed bids for the rehabilitation of the drainage system at Volkswagen Yard at Turning Basin Terminal
 - (d) Request for competitive sealed bids for perimeter security fence replacement at Barbours Cut Terminal
 - (e) Request for competitive sealed proposals to construct electrical and telecommunications infrastructure under Port Road and the ExxonMobil at Bayport Container Terminal

- (f) Request for competitive sealed proposals to construct electrical and telecommunications infrastructure in Container Yards 4, 5, and 6 at Barbours Cut Terminal
- (g) Request for competitive sealed proposals for electrical preventative maintenance services at Barbours Cut Terminal and Bayport Container Terminal
- (h) Request for competitive sealed proposals for a two-year contract for structural inspection services for seventeen wharf cranes at Barbours Cut Terminal and Bayport Container Terminal
- (i) Request for competitive sealed proposals for a two-year contract for occupational and safety inspection services for equipment at Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal
- (j) Request for proposals for purchase of miscellaneous personal safety equipment for Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal
- (k) Request for proposals for an environmental service provider to monitor the Port Authority's public water supply
- (l) Request for proposals for the purchase of a TWIC/badge reader software application to be deployed at Port Houston truck gates
- (m) Request for qualifications for a detailed assessment of the grain storage and transport system at Woodhouse Terminal
- (n) Request for qualifications for building program development and design for Maintenance and Administration buildings complex at Barbours Cut Terminal
- (o) Request for qualification for design of Bayport Container Terminal Port Road expansion and drainage

Awards, Amendments & Change Orders

2. Approve the purchase of annual software subscription and support services for Cognos budgeting and reporting software from Mark III Systems, Inc., using a State of Texas Department of Information Resources cooperative purchase contract, in an amount not to exceed \$88,380.
3. Authorize funding to Grant Thornton, LLP for auditing services to be provided to the Port Authority for fiscal year 2018 in an amount not to exceed \$250,000.

J. PORT SECURITY AND EMERGENCY OPERATIONS

Awards, Amendments & Change Orders

1. Amend the existing professional services contract with Oil Mop LLC dba OMI Environmental Solutions for hazardous materials incident response services in an amount not to exceed \$150,000.

K. INFRASTRUCTURE

Reject & Other Actions

1. Rescind the award and re-advertise for competitive sealed proposals for the renovation of the Executive Office Building at Turning Basin Terminal.

Awards, Amendments & Change Orders

2. Award a construction contract to Grant Mackay Demolition for the demolition of the former seafarers center building at Turning Basin Terminal in an amount not to exceed \$87,850.
3. Approve staff's ranking of vendors and award a construction contract in an amount not to exceed \$49,562,800 to construct Container Yard 7 at Bayport Container Terminal to the top-ranked proposer: staff ranking – first, McCarthy Building Companies, Inc.; second, Webber, LLC; and third, Archer Western Construction, LLC.
4. Amend the professional services contract with RPS Klotz Associates, Inc. to perform construction phase services for Container Yard 7 at Bayport Container Terminal in an amount not to exceed \$571,835.
5. Approve staff's ranking of vendors and award a professional services contract in an amount not to exceed \$734,126, to conduct structural analysis of eleven Turning Basin Terminal wharf structures to the top-ranked proposers: staff ranking – first, CH2M Hill Engineers, Inc.; second, Atkins North America; and third, Moffat & Nichol.

General

6. Enter into a U.S. Coast Guard Marine Industry Training Agreement permitting LT Sarah Rousseau to be assigned to the Port Authority for a two-week training detail.

Permits/Licenses/Pipeline Easements

7. Issue a pipeline license to CenterPoint Energy Houston Electric, LLC for one 10-inch natural gas pipeline under and across Greens Bayou in Houston.
8. Approve the renewal of an expiring Port Authority license for a new ten-year term: HSC Pipeline Partnership, LLC.
9. Issue a pipeline license to Lyondell Chemical Company for one 6-inch ethanol/methanol pipeline and one 10-inch ETBE/MTBE pipeline under and across the Small Boat Channel in Harris County.
10. Issue a pipeline license to Jacob Stern & Sons, Inc. for two 6-inch tallow pipelines, two 8-inch spare pipelines, one 12-inch molasses pipeline, and a pipe rack across the Turning Basin Area – West in Houston.
11. Issue a license to Kinder Morgan Texas Pipeline LLC for a 0.044-acre surface site on the Beltway 8 property in Houston.
12. Amend a pipeline license to MVP Terminalling LLC to modify the diameter to 20 inches and move the location of a proposed pipeline further downstream across the Houston Ship Channel in Pasadena.
13. Amend a pipeline license to INEOS Chocolate Bayou Pipeline LLC to add a 0.188-acre surface site within Southside Mainline railroad right-of-way in La Porte.
14. Assign a license from INEOS USA LLC to INEOS Chocolate Bayou Pipeline LLC for one 14-inch pipeline across various Port Authority properties.

L. OPERATIONS**Awards, Amendments & Change Orders**

1. Award a three-year contract to Anixter, Inc. for purchase of miscellaneous electrical cables for wharf and RTG cranes at Barbours Cut Terminal and Bayport Container Terminal in an amount not to exceed \$1,500,000.
2. Approve staff's ranking of vendors and award a two-year contract in an amount not to exceed \$1,000,000 for repair of motors, generators, and alternators for Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal to the top-ranked proposer: staff ranking – first, Northstar Industries; and second, Marine Tekno Services, LLC.
3. Approve staff's ranking of vendors and award a contract in an amount not to exceed \$285,000 for replacement of forestays on Cemco wharf crane at Barbours Cut Terminal to the top-ranked proposer: staff ranking – first, Industrial & Crane Services, Inc.; and second, ZPMC USA, Inc.
4. Approve staff's ranking of vendors and award a one-year contract for spotting of vessels at all Port Authority facilities in an amount not to exceed \$250,000 to the top-ranked proposer: staff ranking – first, Texas Mooring, LLC; and second, Marine Tekno Services, LLC; and to authorize re-advertisement for additional awards for contracts for spotting of vessels.
5. Issue a purchase order to Automated Logic Contracting Services, Inc. for maintenance and support of building automation systems at Bayport Container Terminal for a three-year period, using Harris County Department of Education's Choice Partners, a cooperative purchase program, in an amount not to exceed \$88,000.
6. Issue a purchase order to Altec Industries, Inc. for the purchase of an articulating bucket truck, using the National Joint Powers Alliance, a cooperative purchase program, in an amount not to exceed \$160,000.
7. Amend the services agreement with ITS Technologies & Logistics, LLC f/k/a In-Terminal Services Corporation for a one-year extension to provide for Operation of the Port Authority's Intermodal Rail Ramp at Barbours Cut Terminal at no cost to the Port Authority.

General

8. Enter into a Marine Terminal Services Agreement with CMA CGM S.A.

M. PEOPLE

1. No items.

N. TECHNOLOGY**Awards, Amendments & Change Orders**

1. Approve staff's ranking of vendors and award a contract in an amount not to exceed \$242,618 for continued improvement solutions JD Edwards Configurable Network Computing to the top-ranked proposer: staff ranking - first, Cyret Technologies, Inc.; second, Denovo Ventures, LLC; and third, Smartbridge, LLC.
2. Issue a purchase order to CDW Government, LLC for purchase of a one-year renewal of NetApp (data storage) hardware and software maintenance, using Texas Department of Information Resources Cooperative Purchase Program, in an amount not to exceed \$ 230,000.

3. Award a purchase order to Solid Border, Inc. for a one-year renewal of Palo Alto (firewall) hardware and software maintenance, using the State of Texas Department of Information Resources Cooperative Purchase program, in an amount not to exceed \$75,000.

4. Award a purchase order to SHI Government Solutions, Inc. for annual renewal of Mimecast email management software maintenance and support, using Local Government Purchasing Cooperative's BuyBoard, in an amount not to exceed \$55,000.

5. Award a contract to ECS Federal, LLC for purchase of information technology implementation services in support of the migration from Microsoft SharePoint 2010 and supporting functionality to Microsoft SharePoint 2016 using the United States General Services Administration, an agency of the United States, in an amount not to exceed \$265,000.

O. RECESS OPEN MEETING AND CONVENE EXECUTIVE SESSION

1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act), including consultations regarding (i) proposed amendment to the agreement for legal services with Amy Loeserman Klein, and (ii) consulting services by Interface Consulting International, Inc.

2. Real Estate (Section 551.072, Texas Open Meetings Act), including deliberations regarding disposition of Wah Chang property and submerged lands, and disposition of Bayport properties

3. Economic Development Negotiations or Incentives (Section 551.087, Texas Open Meetings Act)

4. Employment and Evaluation of Public Employees (Section 551.074, Texas Open Meetings Act), including deliberations regarding public employees

5. Security-Related Matters (Sections 418.175-418.183 of the Texas Government Code, and Section 551.076, Texas Open Meetings Act)

6. Adjourn Executive Session

P. RECONVENE OPEN MEETING

1. Announce any items from Executive Session requiring Port Commission action

Q. ADJOURN MEETING

1. Next Meeting Requested - September 25, 2018

2. Adjourn Port Commission Meeting