

May 16, 2019

NOTICE OF MEETING
OF THE
PORT COMMISSION
OF THE
PORT OF HOUSTON AUTHORITY

In accordance with the official practice of the Port Commission of the Port of Houston Authority, there is attached hereto a copy of the Agenda of the regular meeting to be held on Tuesday, May 21, 2019. The Port Commission will meet at 9:00 a.m., or thereafter, at the Port of Houston Authority Executive Office Building, Fourth Floor Boardroom, 111 East Loop North, Houston, Texas 77029, with the Executive Session convening following the adjournment of the Public Session and the Public Session reconvening following the adjournment of the Executive Session, to consider any items from the Executive Session that may require action and conduct any further business.

PORT OF HOUSTON AUTHORITY
of
HARRIS COUNTY, TEXAS



SECRETARY



Tuesday, May 21, 2019
PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY

9:00 a.m.
111 East Loop North
Houston, TX 77029
Fourth Floor Boardroom

A. CALL TO ORDER

B. CHAIRMAN'S REMARKS

1. Governance, legislative, policy, and operational matters

C. APPROVAL OF MINUTES

1. Special Port Commission Public Meeting - April 8, 2019
2. Port Commission Public Meeting - April 16, 2019

D. PORT COMMISSION COMMITTEE UPDATES

1. Community Relations Committee Meeting - April 23, 2019

E. APPEARANCES

1. Public Comment

F. EXECUTIVE

Staff Report – Selected agenda items - Roger Guenther, Executive Director

General

1. Continued deliberation, public comment, and possible actions regarding measures to address one-way traffic impacts on the Houston Ship Channel, including possible action to amend the Port Commission resolution adopted April 23, 2019 imposing limitations on ships calling Port Authority container terminals.

2. Review and possible action to rescind Port Authority funding of a Houston Ship Channel traffic management group.

Awards, Amendments & Change Orders

3. Award a professional services contract to Cassidy and Associates for federal governmental policy consulting and support in an amount not to exceed \$240,000.

General

4. Approve and reaffirm the Audit Committee Charter, Internal Audit Charter, and Internal Audit Policies, effective May 31, 2019.
5. Amend the Community Relations Committee Charter.
6. Amend the Travel, Meals & Business Entertainment Authorization and Expense Reimbursement Policy.
7. Appoint the chairman and members of the Community Relations Committee.

G. COMMERCIAL

Staff Report – Selected agenda items – John Moseley, Chief Commercial Officer

Leases

1. Approve the Assignment from Hapag-Lloyd (America) LLC to Texas Stevedoring Services LLC of its Barbours Cut Terminal Administration Building office lease of approximately 1,276 square feet at the Barbours Cut Terminal Administration Building effective no earlier than June 1, 2019, and amend the lease to extend the term for an additional three years to terminate July 31, 2022, at an annual rental of \$24,052 subject to an annual increase of 3% or the increase in the Consumer Price Index.
2. Approve an amendment to the lease agreement with American Maritime Services of N.J., Inc. dba Integrated Industries Corp. at Barbours Cut Terminal effective no earlier than June 1, 2019 to increase the leased premises by approximately 4.77 acres for a total combined lease area of approximately 11.22 acres, at an annual base rent of \$468,653 with an annual increase of the greater of 3% or the increase in the Consumer Price Index.

H. FINANCE

Staff Report – Selected agenda items – Tim Finley, Chief Financial Officer

Awards, Amendments & Change Orders

1. Approve staff's ranking of vendors and award a contract in an amount not to exceed \$130,000 for financial advisory services relating to channel infrastructure funding strategies to the top-ranked proposer: staff ranking – first, PFM Financial Advisors LLC; second, Masterson Advisors LLC; and third, Estrada Hinojosa & Company, Inc.
2. Award a contract to Grant Thornton, LLP for auditing services to be provided to the Port Authority for fiscal year 2019 in an amount not to exceed \$249,500.

I. INFRASTRUCTURE

Staff Report – Selected agenda items – Rich Byrnes, Chief Infrastructure Officer

Awards, Amendments & Change Orders

1. Amend the professional services contracts with CH2M HILL Engineers, Inc., Moffatt & Nichol, and Wiss, Janney Elstner Associates, Inc. for the facility inspection and condition assessment program 2019-2020, in respective not-to-exceed amounts of \$853,796, \$743,074, and \$754,900.

Permits/Licenses/Pipeline Easements

2. Approve the renewal of expiring Port Authority licenses for new ten-year terms: Equistar Chemicals, LP, Chevron Phillips Chemical Company LP, Praxair, Inc., GB Biosciences, LLC, ExxonMobil Pipeline Company, Enterprise Houston Ship Channel, L.P., Enterprise Products Operating LLC, Enterprise TE Products Pipeline Company LLC, Enterprise Products Operating LLC & Enterprise Products Texas Operating LLC, and Lone Star NGL Mont Belvieu LP.
3. Issue a pipeline license to Easton Energy LLC for one 4-inch tertiary butyl alcohol pipeline and one 6- inch tertiary butyl alcohol pipeline under and across Scott Bay, Houston Ship Channel, and Upper San Jacinto Bay.
4. Issue a marine construction permit to Vopak Moda Houston Holdco, LLC to dredge approximately 37,000 cubic yards of material from its proposed berthing area adjacent to Port Houston upland property along the Houston Ship Channel.
5. Amend a pipeline license to Zydeco Pipeline Company LLC to abandon one 20-inch pipeline in place and replace it with one 20-inch pipeline carrying crude across Greens Bayou.

Leases

6. Approve a barge fleeting lease agreement with Accutrans Fleeting Services LLC for approximately 14 acres of submerged lands in Old River at a monthly rental amount of \$12,833.50 for a ten-year term.
7. Approve a barge fleeting lease agreement with Enterprise Marine Services LLC for approximately 16.14 acres of submerged lands in Old River at a monthly rental amount of \$4,842 for a ten-year term.
8. Approve a barge fleeting lease agreement with ACBL Transportation Services LLC for approximately 5.54 acres of submerged lands in Carpenters Bayou at a monthly rental amount of \$1,506 for a ten-year term.

J. OPERATIONS

Staff Report – Selected agenda items – Jeff Davis, Chief Port Operations Officer

Awards, Amendments & Change Orders

1. Award a two-year contract to HPGR, LLC for purchase of machining services for Barbour's Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal in an amount not to exceed \$250,000.
2. Award a two-year contract to Lockridge Packaging, LLC for the purchase of commercial paper products for Barbour's Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal in an amount not to exceed \$500,000.

3. Award a two-year contract to T&W Tire, LLC for purchase of miscellaneous tires for trucks and passenger vehicles at Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal in an amount not to exceed \$550,000; award a two-year contract to Beasley Tire Service for purchase of tires for yard tractors for Barbours Cut Terminal and Bayport Container Terminal in an amount not to exceed \$200,000; and award a two-year contract to Southern Tire Mart for purchase of RTG tires for Barbours Cut Terminal and Bayport Container Terminal in an amount not to exceed \$1,000,000.

4. Award a two-year contract to Alimak HEK Inc., the sole source provider, for purchase of spare and replacement proprietary parts for wharf crane elevators at Barbours Cut Terminal and Bayport Container Terminal in an amount not to exceed \$300,000.

K. PEOPLE

1. No items.

L. PORT SECURITY AND EMERGENCY OPERATIONS

Staff Report – Selected agenda item – Marcus Woodring, Chief Port Security and Emergency Operations Officer

Awards, Amendments & Change Orders

1. Approve staff's ranking of vendors and award a contract in an amount not to exceed \$53,000 for the purchase of a stand-by generator for Fire Station 1 at Turning Basin Terminal to the top-ranked proposer: staff ranking - first, National Oilwell Varco Portable Power; and second, Marine Techno Services, LLC.

M. TECHNOLOGY

Staff Report – Selected agenda items – Charles Thompson, Chief Technology Officer

Awards, Amendments & Change Orders

1. Award a contract to Mythics Inc. for Oracle Cloud Services and Licensing, using a Texas Cooperative Purchasing Network and National Intergovernmental Purchasing Alliance cooperative purchase program, payable over three annual installments in an amount not to exceed \$1,100,000.

2. Enter into a contract with Netsync Network Solutions, Inc. for the purchase of Cisco WebEx software, a cloud-based collaboration suite that provides online meetings (with or without video), web conference calling, and videoconferencing for a five-year term, using Texas Department of Information Resources' cooperative purchase program, in an amount not to exceed \$92,000.

N. RECESS OPEN MEETING AND CONVENE EXECUTIVE SESSION

1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act), including consultation regarding limitations on ships calling Port Authority container terminals

2. Real Estate (Section 551.072, Texas Open Meeting Act), including disposition of Bayport Terminal vicinity properties

3. Economic Development Negotiations or Incentives (Section 551.087, Texas Open Meetings Act)

4. Employment and Evaluation of Public Employees (Section 551.074, Texas Open Meetings Act)

5. Security-Related Matters (Sections 418.175-418.183 of the Texas Government Code, and Section 551.076, Texas Open Meetings Act)

6. Adjourn Executive Session

O. RECONVENE OPEN MEETING

1. Announce any items from Executive Session requiring Port Commission action

P. ADJOURN MEETING

1. Next Meeting Requested - June 25, 2019

2. Adjourn Port Commission Meeting