

November 7, 2019

NOTICE OF MEETING
OF THE
PROCUREMENT
AND
SMALL BUSINESS DEVELOPMENT
TASK FORCE
OF THE
PORT COMMISSION
OF THE
PORT OF HOUSTON AUTHORITY

In accordance with the official practice of the Port Commission, there is attached hereto a copy of the Agenda of the meeting of the Procurement and Small Business Development Task Force of the Port Commission of the Port of Houston Authority, to be held on Monday, November 11, 2019. The Procurement and Small Business Development Task Force meeting will begin at 10:30 a.m., or thereafter, immediately following the adjournment of the Budget Workshop, at the Port of Houston Authority Executive Office Building, Fourth Floor Boardroom, 111 East Loop North, Houston, Texas 77029. A quorum of the Port Commission may attend such meeting.

PORT OF HOUSTON AUTHORITY
of
HARRIS COUNTY, TEXAS



SECRETARY

AGENDA
PROCUREMENT
and
SMALL BUSINESS DEVELOPMENT
TASK FORCE
of the
PORT COMMISSION
of the
PORT OF HOUSTON AUTHORITY

November 11, 2019
10:30am

111 East Loop North Houston, TX 77029
Fourth Floor Boardroom

A. CALL TO ORDER

B. APPROVAL OF MINUTES

June 25, 2019

C. CHAIRMAN'S REMARKS AND DISCUSSION

D. APPEARANCES AND PUBLIC COMMENTS

E. GENERAL

1. Staff briefing and discussion regarding disparity study matters.
2. Staff update and discussion regarding the fiscal year 2019 third quarter report for the Small Business Development Program.
3. Staff update and discussion regarding current outreach activities, initiatives, and upcoming events related to Small Business and Maritime Education.
4. Staff update and discussion regarding the formal procurement process/professional and personal service exemptions.
5. Staff update and discussion regarding the fiscal year 2019 third quarter report of the Procurement Services Department.

(Recess Task Force Open Meeting and convene Executive Session)

F. EXECUTIVE SESSION

1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act)
2. Employment and Evaluation of Public Employees (Section 551.074, Texas Open Meetings Act)

G. ADJOURN EXECUTIVE SESSION AND RECONVENE OPEN MEETING

(Announce any items from Executive Session requiring Task Force action)

H. ADJOURN